



Port of Vancouver USA

**AGENDA
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
3103 Lower River Road, Vancouver, WA 98660
Tuesday, January 12, 2021**

- A) **CALL TO ORDER VIRTUAL MEETING* (8:30 a.m.)**
- B) **EXECUTIVE SESSION**
None
- C) **OPENING REMARKS (8:30 a.m.)**
 - 1) Opening Remarks
 - 2) Approve Minutes of the December 7, 2020 Special Meeting/Executive Session
 - 3) Approve Minutes of the December 8, 2020 Regular Meeting
- D) **OPEN FORUM**
 - 1) To provide public comment during the virtual board meeting, you must register no later than 12:00 p.m. Monday, January 11, 2021 by emailing povcommissioners@portvanusa.com**
- E) **ACTION ITEMS**
 - 1) Approve Port of Vancouver USA Board - Election of Officers - 2021
 - 2) Approve Port Organizational Assignments - 2021
 - 3) Approve Contracts with KPFF Consulting Engineers and PBS Engineering & Environmental for On-Call Structural Engineering Services
 - 4) Approve Public Works Contract for Bid 20-39 Terminal 1: Vancouver Landing Site and Infrastructure
- F) **UNFINISHED BUSINESS**
 - 1) Port Contracts Logs
- G) **NEW BUSINESS**
- H) **ACCOUNTS PAYABLE**

Voucher Numbers	103486 – 103882	\$ 4,346,470.47
Electronic Payments	11/25/2020 – 01/03/2021	\$ 710,578.93
Payroll Voucher Numbers		\$ 578,621.02
Checks	51434643	
Direct Deposits	500001 – 500123	
	520001 – 520123	
- I) **CEO REPORT**
 - 1) Action taken under Resolution 2-2020: Declaration of Local Emergency and

Delegation of Authority of Emergency Powers
2) Project Updates

J) COMMISSIONERS REPORTS

K) WORKSHOP
None

L) ADJOURNMENT

***In compliance with the Governor's Emergency Proclamation 20-28.14, the Port's Resolution 3-2020, and in the interest of the safety and welfare of the public, the community, port employees, and to limit the spread of the virus, this Board meeting will not be open to in-person attendance. Board members will be attending this meeting remotely via video conference.**

To participate in this meeting, please call 1 (253) 215-8782 and enter the Meeting ID number: 922 5816 9913 and Passcode number: 045864 or Join the Zoom Meeting by clicking [here](#). Please call (360) 693-3611 for technical difficulties. Meeting materials are available on the port's website at www.portvanusa.com.

****Public comments are welcome during Open Forum by registering in advance via email to povcommissioners@portvanusa.com no later than 12:00 p.m. on Monday, January 11, 2021. Individuals will have three minutes to read their comments into the record and will be called in the order in which the port receives the registration email request. No public comments will be read into the record by the port. Written comments not intended to be read by the community member and received by 8:30 a.m. Tuesday, January 12, 2021 will become part of the official meeting record and will be provided to the Commission.**

Agenda Item No. C-2

REQUEST FOR COMMISSION ACTION **PORT OF VANCOUVER USA**

REVIEWED BY:

Executive Services Manager 01/12/2021

Michelle Allan

Title

Date

APPROVED BY:

Title

SUBJECT: Minutes of the December 7, 2020 Special Meeting/Executive Session

BACKGROUND:

Please see attached minutes.

Additional Information Attached: Minutes of 12/07/20 Special Meeting/Executive Session

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the December 7, 2020, Port of Vancouver USA Board of Commissioners Special Meeting/Executive Session as presented.

Submitted by: _____

, CEO

Julianne Marler

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
SPECIAL MEETING/EXECUTIVE SESSION
December 7, 2020**

CALL TO ORDER

CEO Julianna Marler called a special meeting/executive session of the Port of Vancouver USA Board of Commissioners to order at 1:01 p.m., Monday, December 7, 2020, via a Zoom virtual meeting due to the ongoing coronavirus disease (COVID-19) event and pursuant to Washington State Governor's phased approach with government offices opening in Phase 3 of the Governor's Return to Work Plan, the Governor's Safe Start Washington: A Phased Approach to Recovery and Port of Vancouver Resolution 3-2020.

The meeting was held via Zoom, number 1 (253) 215-8782, Meeting ID number: 971 0263 2327 and Passcode number: 516628, The public was invited to join the meeting for the opening and closing only and the opening and closing were recorded.

EXECUTIVE SESSION

The meeting was recessed into executive session by CEO Marler at 1:01 p.m. for the purposes of discussing personnel matters pursuant to RCW 42.30.110(1)(g). She announced that the Port of Vancouver USA Board of Commissioners will take no final action during executive session and the executive session will conclude no later than 2:30 p.m.

All board members met in a virtual breakout meeting room from 1:01 p.m. – 2:30 p.m. and the virtual original meeting room remained opened for community members throughout the executive session.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Commission returned to the virtual original open meeting room and the December 7, 2020 special meeting/executive session

was adjourned at 2:30 p.m. by CEO Marler.

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS**

**Michelle Allan, Executive Services
Manager, December 7, 2020, Special
Port of Vancouver USA Board of
Commission Meeting/Executive Session**

Don Orange, President

Eric LaBrant, Vice President

Jack Burkman, Secretary

Agenda Item No. C-3

REQUEST FOR COMMISSION ACTION PORT OF VANCOUVER USA

REVIEWED BY:

	Executive Services Manager	01/12/2021
Michelle Allan	Title	Date

APPROVED BY:

Title

SUBJECT: Minutes of the December 8, 2020 Regular Meeting

BACKGROUND:

Please see attached minutes.

Additional Information Attached: Minutes of 12/08/2020 Regular Meeting

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the December 8, 2020, Port of Vancouver USA Board of Commissioners Regular Meeting as presented.

Submitted by: _____

, CEO *Juliana Marler*

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, December 8, 2020**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, December 8, 2020, via teleconference number 1 (253) 215-8782, conference code: 962 3264 4005 and Passcode number: 933415 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Callie DeBoer	Port Assistant Project Manager
Casey O'Dell	Port Director of Facilities
Collette Miranda	Port Payroll Specialist
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Greg Westrand	Port Project Manager
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jonathan Eder	Port Director of Human Resources
Julie Payne	Port Revenue Accountant
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager
Kent Cash	Port Chief Operations Officer

Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer
Mike Bomar	Port Director Economic Development
Mindy Pennington	Port Accounts Payable Specialist
Monty Edberg	Port Director of Engineering and Project Delivery
Phala Le	Port HR Specialist
Rachelle Askman	Port Communications Coordinator
Rick Cline	Port Contract Manager
Richard Troudt	Port Security Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Sheila Deng	Port Senior Accountant
Therese Lang	Port Director of Communications
Thomas Chidwick	Port General Office Assistant
Hod Wells	PBS Engineering and Environmental
Don Steinke	Community Member
Cathryn Chudy	Community Member
Carolyn Lake	Community Member
David Runberg	Community Member

Additional members of the public participated in the virtual meeting but were not identified by name.

APPROVAL OF MINUTES

Special 3-Ports Meeting of November 19, 2020

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the November 19, 2020 3-Ports meeting.

Special Meeting/Executive Session of November 23, 2020

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the November 23, 2020 Special Meeting/Executive Session.

Regular Meeting of November 24, 2020

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the November 24, 2020 regular meeting.

Holiday Card

Ryan Hart, Chief of External Affairs introduced this year's Holiday Card. He thanked the team for their work on this project and invited everyone to share the card.

OPEN FORUM

CEO Marler stated that the agenda invited public comment on all matters on the agenda and two community members responded and requested to provide comment. She called on each community member based on the order in which the port received their request.

Don Steinke

Mr. Steinke discussed a climate action plan and shared what the city is currently doing. He encouraged the port to hold a workshop on emissions reduction and allow public comment.

Cathryn Chudy

Ms. Chudy also provided an update on recent activities by the City of Vancouver and stated she appreciates the port and its renewable resolution. She encouraged the port to move ahead on its climate action plan.

CEO Marler thanked both Mr. Steinke and Ms. Chudy. She reminded everyone interested in speaking during Open Forum to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting.

ACTION ITEMS

E-1 Approve Contracts with Olson Engineering Inc., S&F Land Services, LLC and MacKay Sposito, Inc. for On-Call Surveying & Drafting Services

Monty Edberg, Director of Engineering and Project Delivery introduced the action item and discussed it with the Commission. No questions were received from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Contracts with Olson Engineering Inc., S&F Land Services, LLC and MacKay Sposito, Inc. for On-Call Surveying & Drafting Services.

E-2 Approve Contract with PBS Engineering and Environmental Inc. for BC-2 Discharge Replacement Design Services

Greg Westrand, Project Manager introduced the action item and discussed it with the Commission. No questions were received from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the Contracts with Olson Engineering Inc., S&F Land Services, LLC and Mackay Sposito, Inc. for On-Call Surveying & Drafting Services.

E-3 Approve Resolution 9-2020: Sell and Convey Port Property

Scott Goodrich, Director of Finance and Accounting introduced this action item and discussed it with the Commission. No questions were received from the Board.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve Resolution 9-2020: Sell and Convey Port Property.

E-3 Approve 2021 CEO Compensation

Director of Human Resources Manager Jonathan Eder presented the action item and discussed the recommendation with the Board. He explained the process the port went through and then answered questions by the Board.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners establishes 2021 salary compensation for the CEO as \$231,799.68, establishes a monthly automobile allowance of \$500.00, and approves the proposed 2021 Agreement and Plan of Deferred Compensation.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and they are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

NEW BUSINESS

December 22, 2020 Regular Commission Meeting

CEO Marler stated at this time, there is no business to come before the Board for its second board meeting in December and requested the December 22, 2020 Regular Meeting not be held. No concerns were shared by the Commission.

No additional new business was discussed at this time.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. No questions were received from the Commission.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of November 2020 Vouchers 103133 – 103485 in the amount of \$12,474,070.38 including Electronic Payments generated between 11/02/2020 – 11/24/2020 in the amount of \$9,277,298.66 and November 2020 Payroll Check 51406871 and Payroll Direct Deposits 450001 – 450125 and 480001 – 480125 in the amount of \$590,670.23.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

Project Updates

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- T1 Structural Renovation
- AC Marriott (Not a Port Contractor)
- Booster Station Pump No. 4
- Chlorinator System Improvements
- Maintenance Dredging
- Parcel 3 Berm Landscape
- CIP – Reduced Pressure Backflow Assembly Project
- 2020 Gutter Replacement Project

Mr. Newell answered questions from the Board.

COMMISSIONERS REPORTS

Commissioner Burkman stated over the past two weeks he attended both Interstate Bridge Replacement Program Kick off meetings, the WPPA Annual Conference and the Leadership Clark County Government Affairs session. He also stated he attended the virtual Port of Vancouver Employee Association Winter Event. He thanked the staff for such a great event and added how creative it was to hold a holiday celebration online. He extended his well wishes to everyone for a Happy Holiday season.

Commissioner LaBrant stated he attended the WPPA Annual Conference and indicated that WPPA, as part of its legislative agenda, is in favor of carbon pricing to support transportation. He wished everyone Happy Holidays.

Commissioner Orange stated he also attended the virtual WPPA Annual Conference. He encouraged everyone to stay safe and wished all a Happy Holiday season.

WORKSHOP

No workshop was held during this meeting.

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, December 8, 2020 regular meeting was adjourned at 9:39 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Michelle Allan, Executive Services
Manager, December 8, 2020, Regular
Port of Vancouver USA Board of
Commission Meeting

Don Orange, President

Eric LaBrant, Vice President

Jack Burkman, Secretary

Agenda Item No. E-1

REQUEST FOR COMMISSION ACTION
REVIEWED BY:

PORT OF VANCOUVER USA

Executive Services
Manager

01/12/2021

Michelle Allan

Title

Date

APPROVED BY:

SUBJECT: Approve Port of Vancouver USA Board - Election of Officers - 2021

BACKGROUND:

Port of Vancouver USA Board of Commission officers are elected annually for the next calendar year.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners elects each of the following officers to serve for the year 2021:

PRESIDENT _____

VICE PRESIDENT _____

SECRETARY _____

Submitted by: _____

, CEO

Julianne Marler

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

Agenda Item No. E-2

**REQUEST FOR COMMISSION ACTION
REVIEWED BY:**

PORT OF VANCOUVER USA

Executive Services
Manager

01/12/2021

Michelle Allan

Title

Date

APPROVED BY:

Title

SUBJECT: Approve Port Organizational Assignments - 2021

BACKGROUND:

The Port of Vancouver currently holds membership in a number of associations, councils, and committees. The person who represents the port in these agencies also has voting rights on behalf of the Port of Vancouver at each organization's meetings. The attached list represents only those organizations that require approval by the Board of Commissioners.

Additional Information Attached? Proposed 2021 Organizational Assignments

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners reviewed proposed assignments and, based on discussion, approves membership assignments for 2021.

Submitted by: _____

, CEO

Julianne Marler

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___



**Port of Vancouver USA
2021 Organizational Assignments**

PROPOSED

Organization

Representative

American Association of Port Authorities (AAPA)

Marler
Hart

Washington Public Ports Assn. (WPPA)

LaBrant
Burkman
Orange
Marler

Columbia River Economic Development (CREDC)

LaBrant
Burkman
Marler

Regional Transportation Council

Hughes (Port of Ridgefield)
Keister (Port of Camas/Washougal)

Interstate Bridge Replacement Program
Executive Steering Group (IBRP ESG)

Marler
Burkman

Agenda Item No. E-3

REQUEST FOR COMMISSION ACTION REVIEWED BY:	PORT OF VANCOUVER USA
	Director of Engineering & Project Delivery
Monty Edberg	Title
APPROVED BY:	
	Chief Operations Officer
Kent Cash	Title
	01/12/2021
	Date
SUBJECT:	Approve Contracts with KPFF Consulting Engineers and PBS Engineering & Environmental for On-Call Structural Engineering Services

BACKGROUND:

These contracts support the port's Strategic Plan goal of pursuing opportunities that utilize the port's property and infrastructure investments to create jobs and support the economy.

The Port requires structural engineering services for the design, planning, permitting and implementation of capital development initiatives. This contract may involve work on industrial facilities, cargo transload facilities, conveyor systems, docks, piers, piling, bulkheads, dolphins and other port infrastructure and maintenance projects requiring structural engineering-related services for the port and its prospective tenants.

On October 15, 2020 the port issued a Request for Qualifications (RFQ) for On-Call Structural Engineering Services. Interviews were conducted, and the results determined KPFF Consulting Engineers and PBS Engineering & Environmental to be the most qualified consultants to perform the services required by the port.

The contracts will be issued for three years with the option to extend to complete any open task orders. If contracts reach their dollar limits, additional funds will be requested through the CEO/Board of Commission approval process, depending on the amount of the request. The funds used for these contracts are included in the approved annual budgets.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners authorize the CEO to execute a contract with KPFF Consulting Engineers for a not-to-exceed amount of \$400,000 and a contract with PBS Engineering & Environmental for a not-to-exceed amount of \$400,000 to perform on-call structural engineering services.

Submitted by: _____, CEO *Julianne Marler*
Date Action Taken _____ **Motion By:** _____
Approved: _____ **Seconded By:** _____
Deferred To: _____ **Unanimous:** Yes ___ No ___

Agenda Item No. E-4

**REQUEST FOR COMMISSION ACTION
REVIEWED BY:**

PORT OF VANCOUVER USA

Director of Engineering
& Project Delivery

Monty Edberg

Title

APPROVED BY:

Chief Operations Officer 01/12/2021

Kent Cash

Title

Date

SUBJECT: Approve Public Works Contract for Bid 20-39: Terminal 1 – Vancouver Landing Site and Infrastructure

BACKGROUND:

This project supports the port's Strategic Plan goals of implementing the vision of a destination waterfront at Terminal 1 and pursuing opportunities that utilize the port's property and infrastructure investments to create jobs and support the economy.

Advancement of the Vancouver Landing Site and Infrastructure project builds upon the recent substructure work and continues the redevelopment of Terminal 1. Originally constructed in the early 1990's, the landing and amphitheater provided a unique waterfront venue for activities at the port's birthplace; however, the facility has become dated and in need of rejuvenation. The redevelopment of the landing represents a key component of the long-term vision for the Terminal 1 development and will provide public amenities as well as connections for the Renaissance Trail.

The long-term vision for the landing includes significant surface improvements and landscaping, including walking paths, historical points of reference, and the use of native plants and trees. This project is the second phase of the landing's renovation and will enhance the upgraded dock substructure.

Construction elements of this project include the installation of utilities for potable water distribution, fire protection, sanitary sewer connections, stormwater control and electrical systems. Aesthetic elements such as the Rotary commemorative monument, wooden walkways, bench seating, planter areas, interpretive elements, and wayfinding signage are provided in this stage of the development, along with the safety guard rail, irrigation system and accentuated lighting.

On November 19, 2020 the Port of Vancouver issued Invitation to Bid 20-39: Terminal 1 – Vancouver Landing Site and Infrastructure. Additive/Alternates were included within the bid. The award is established on the base bid and will include the additive/alternates. On December 30th, 2020 the following base bids were received:

Bidder	Location	Base Bid Amount	Base Bid + All Additive Alternates
James W. Fowler Co.	Dallas, OR	\$2,419,083.67	\$2,747,996.91
Lee Contractors, LLC	Battle Ground, WA	\$2,509,944.44	\$2,775,821.45
Keystone Inc.	Ridgefield, WA	\$2,682,900.00	\$3,456,633.18
Tapani Inc.	Battle Ground, WA	\$3,132,912.84	\$3,600,988.81
Moore Excavation	Fairview, WA	\$3,434,141.81	\$3,948,563.77
McClure & Sons, Inc.	Mill Creek, WA	\$3,661,266.64	\$4,247,910.09
Colf Construction	Vancouver, WA	\$3,700,429.12	\$3,968,635.65
Brown Contracting, Inc.	Eugene, OR	\$3,960,953.34	\$4,420,950.90
Catworks Construction	Vancouver, WA	\$3,982,131.45	\$4,343,229.20

Staff has reviewed James W. Fowler Company's responsive bid and concluded they are a responsible contractor capable of performing the work.

Staff recommendation is to award the base bid plus all additive alternates. The bid is within the engineer's estimate and the project is included in the approved annual budget. Funding sources for the Vancouver Landing include the WA Department of Commerce and the Vancouver Rotary Club.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners authorize the CEO to execute a public works contract with James W. Fowler Company, the lowest responsive and responsible bidder, for Bid 20-39 Terminal 1 – Vancouver Landing Site and Infrastructure, in the amount of \$2,747,996.91 including Washington State sales tax.

Submitted by: _____, CEO *Julianne Marler*

Date Action Taken _____ Motion By: _____

Approved: _____ Seconded By: _____

Deferred To: _____ Unanimous: Yes ___ No ___

Agenda Item No. H-1

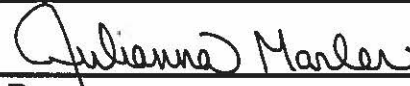
REQUEST FOR COMMISSION ACTION	PORT OF VANCOUVER USA	
REVIEWED BY:		
Accounts Payable		
Title		
APPROVED BY:		
Scott D. Goodrich	Director of Finance & Accounting	01/12/2021
	Title	Date
SUBJECT: VENDOR CLAIMS APPROVAL		

BACKGROUND:

December 2020 Vendor Claims:

Voucher Numbers	103486 – 103882	\$ 4,346,470.47
Electronic Payments	11/25/2020 – 01/03/2021	\$ 710,578.93
Payroll Voucher Numbers		\$ 578,621.02
Checks	51434643	
Direct Deposits	500001 – 500123	
	520001 – 520123	

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of December 2020 Vouchers 103486 – 103882 in the amount of \$4,346,470.47 including Electronic Payments generated between 11/25/2020 – 01/03/2021 in the amount of \$710,578.93 and December 2020 Payroll Check 51434643 and Payroll Direct Deposits 500001 – 500123 and 520001 – 520123 in the amount of \$578,621.02.

Submitted by: _____	, CEO 
Date Action Taken _____	Motion By: _____
Approved: _____	Seconded By: _____
Deferred To: _____	Unanimous: Yes ___ No ___