



Port of Vancouver USA

**AGENDA
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
3103 Lower River Road, Vancouver, WA 98660
Tuesday, February 9, 2021**

A) CALL TO ORDER VIRTUAL MEETING* (8:30 a.m.)

B) EXECUTIVE SESSION

None

C) OPENING REMARKS (8:30 a.m.)

- 1) Opening Remarks
- 2) Approve Minutes of the January 12, 2021 Regular Meeting

D) OPEN FORUM

- 1) To provide public comment during the virtual board meeting, you must register no later than 12:00 p.m. Monday, February 8, 2021 by emailing povcommissioners@portvanusa.com**

E) ACTION ITEMS

None

F) UNFINISHED BUSINESS

- 1) Port Contracts Logs

G) NEW BUSINESS

H) ACCOUNTS PAYABLE

Voucher Numbers	103883 – 104308	\$ 5,497,295.16
Electronic Payments	01/04/2021 – 01/31/2021	\$ 869,839.50
Payroll Voucher Numbers		\$ 606,459.91
Checks		
Direct Deposits	010001 – 010124 030001 – 030125	

I) CEO REPORT

- 1) Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers
- 2) Federal Legislative Priorities
- 3) Project Updates

J) COMMISSIONERS REPORTS

K) WORKSHOP
None

L) ADJOURNMENT

***In compliance with the Governor's Emergency Proclamation 20-28, the Port's Resolution 3-2020, and in the interest of the safety and welfare of the public, the community, port employees, and to limit the spread of the virus, this Board meeting will not be open to in-person attendance. Board members will be attending this meeting remotely via video conference.**

To participate in this meeting, please call 1 (253) 215-8782 and enter the Meeting ID number: 931 5689 6743 and Passcode number: 876921 or Join the Zoom Meeting by clicking [here](#). Please call (360) 693-3611 for technical difficulties. Meeting materials are available on the port's website at www.portvanusa.com.

****Public comments are welcome during Open Forum by registering in advance via email to povcommissioners@portvanusa.com no later than 12:00 p.m. on Monday, February 8, 2021. Individuals will have three minutes to read their comments into the record and will be called in the order in which the port receives the registration email request. No public comments will be read into the record by the port. Written comments not intended to be read by the community member and received by 8:30 a.m. Tuesday, February 9, 2021 will become part of the official meeting record and will be provided to the Commission.**

Agenda Item No. C-2

REQUEST FOR COMMISSION ACTION **PORT OF VANCOUVER USA**

REVIEWED BY:

Executive Services Manager 02/09/2021

Michelle Allan

Title

Date

APPROVED BY:

Title

SUBJECT: Minutes of the January 12, 2021 Regular Meeting

BACKGROUND:

Please see attached minutes.

Additional Information Attached: Minutes of 01/12/2021 Regular Meeting

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the January 12, 2021, Port of Vancouver USA Board of Commissioners Regular Meeting as presented.

Submitted by:  CEO

Date Action Taken: _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, January 12, 2021**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, January 12, 2021, via teleconference number 1 (253) 215-8782, conference code: 922 5816 9913 and Passcode number: 045864 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Eric LaBrant	Port Commission President
Jack Burkman	Port Commission Vice President
Don Orange	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Savannah Mitcham	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Dawn Egbert	Port Procurement Services Manager
Greg Westrand	Port Project Manager
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager
Ken Mishler	Port Terminal Manager
Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mary Mattix	Port Environmental Program Manager
Mason Kae	Port Records Officer

Matt Harding	Port Environmental Project Manager
Mike Bomar	Port Director Economic Development
Mindy Pennington	Port Accounts Payable Specialist
Monty Edberg	Port Director of Engineering and Project Delivery
Nam Nguyen	Port Applications Analyst
Rachelle Askman	Port Communications Coordinator
Randy McCaleb	Port Contract Manager
Rick Cline	Port Contract Manager
Richard Troudt	Port Security Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Sheila Deng	Port Senior Accountant
Therese Lang	Port Director of Communications
Zack Merrill	Port Sales Account Manager
Hod Wells	PBS Engineering and Environmental
Janet Hedgepath	Clark County
Don Steinke	Community Member
Alona Steinke	Community Member
Cathryn Chudy	Community Member

Additional members of the public participated in the virtual meeting but were not identified by name.

APPROVAL OF MINUTES

Special Meeting/Executive Session of December 7, 2020

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the December 7, 2020 special meeting.

Regular Meeting of December 8, 2020

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the December 8, 2020 regular meeting.

OPEN FORUM

CEO Marler stated that the agenda invited public comment on all matters on the agenda and three community members responded to provide comment. She called on each community member based on the order in which the port received their request.

Don Steinke

Mr. Steinke discussed an old Columbian Newspaper article and climate change. He suggested ways to avoid increasing emissions and discussed the Clean Fuel Standard.

Alona Steinke

Ms. Steinke discussed climate change and this year’s state legislative session. She discussed a couple of bills that have been introduced that address the climate. She encouraged the port to work with the city to help reduce greenhouse gas emissions.

Cathryn Chudy

Ms. Chudy discussed the climate and ways to help reduce greenhouse gas emissions. She discussed the WA State Governor’s plan and the city’s plans to create a climate action plan. She encouraged the port to advance its climate action plan.

CEO Marler thanked everyone for their comments. She reminded everyone interested in speaking during Open Forum to register in advance no later than noon on Monday, the day prior to the scheduled Commission meeting.

ACTION ITEMS

E-1 Approve Port of Vancouver USA Board – Election of Officers – 2021

CEO Julianna Marler presented the action item and discussed the election of officers for the 2021 board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant, and carried unanimously, the Board of Commissioners elects each of the following officers to serve for the year 2021:

President	Commissioner Eric LaBrant
Vice President	Commissioner Jack Burkman
Secretary	Commissioner Don Orange

E-2 Approve Port Organizational Assignments – 2021

CEO Julianna Marler presented the action item and discussed the 2021 port organizational assignments with the commission.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the membership assignments for 2021 as presented.

E-3 Approve Contracts with KPFF Consulting Engineers and PBS Engineering & Environmental for On-Call Structural Engineering Services

Monty Edberg, Director of Engineering and Project Delivery, introduced the action item and discussed it with the Commission. No questions were received from the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Contracts with KPFF Consulting Engineers and PBS Engineering & Environmental for On-Call Structural Engineering Services.

E-4 Approve Public Works Contract for Bid 20-39 Terminal 1: Vancouver Landing Site and Infrastructure

Greg Westrand, Project Manager, introduced the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the Public Works Contract for Bid 20-39 Terminal 1: Vancouver Landing Site and Infrastructure.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

CEO Marler shared that the port has selected a consultant for the port's Climate Action Plan.

No additional unfinished business was considered.

NEW BUSINESS

No new business was discussed at this time.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. Mr. Goodrich highlighted one minor correction.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of December 2020 Vouchers 103486 – 103882 in the amount of \$4,346,470.47 including Electronic Payments generated between 11/25/2020 – 01/03/2021 in the amount of \$710,578.93 and December 2020 Payroll Check 51434643 and Payroll Direct Deposits 500001 – 500123 and 520001 – 520123 in the amount of \$578,621.02.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared the history behind the adoption of Resolution 2-2020 and then advised the commissioners that she has not taken any action provided her under this resolution.

Project Updates

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- T1 Structural Renovation
- AC Marriott (Not a Port Contractor)
- Chlorinator System Improvements
- 2020 Berth Repairs
- Parcel 3 Berm Landscape

No questions were asked from the Board.

Port Virtual Tours

Community Relations Manager Julie Rawls shared with the Board the presentation the port created to adapt its port tours due to the current pandemic. She stated that Chief Commercial Officer Alex Strogon and Director of Business Development Mike Schiller assisted her, and she looks forward to its debut this Thursday. She added that the presentation will be on the port's website and will also be available on all of the port's social media platforms.

Arch Miller

CEO Marler shared that former port commissioner, Arch Miller recently passed away at the age of 82. She shared some of the many projects he championed while he was a board member. She stated he was a port commissioner for many years and will be sadly missed.

COMMISSIONERS REPORTS

Commissioner Orange stated that we are in challenging times right now and discussed a number of recent events the country has experienced.

Commissioner Burkman stated the country is struggling right now, but he is hopeful and optimistic things will settle soon. He shared his condolences regarding Arch Miller. He stated he participated in a number of events since the last board meeting, including the port's virtual tenant holiday event, the Greater Vancouver Chamber of Commerce Legislative Outlook event, a meeting with the Frog Ferry leaders, a climate strategy workshop, the WPPA Roundtable awards (and congratulated the Port of Camas/Washougal for its award on its waterfront project), the PNWA meeting, and a meeting with Mayor McEnerny-Ogle. He wished everyone a Happy New Year and stated he looks forward to the New Year.

Commissioner LaBrant stated Labor Roundtable has resumed and is holding its meetings virtually. He stated he attended last Friday's meeting and sought thoughts from the other board members on who would like to attend the meetings and how they would like to handle the

rotation. It was decided that the rotation will continue with Commissioner LaBrant attending the first meeting of the month and Commissioner Burkman joining the second meeting of the month.

Commissioner LaBrant also stated due to the events in Washington DC, he reached out to Dale Learn, the port's federal lobbyist and he is doing ok.

WORKSHOP

No workshop was held during this meeting.

CEO Marler reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, January 12, 2021 regular meeting was adjourned at 9:36 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Michelle Allan, Executive Services
Manager, January 12, 2021, Regular
Port of Vancouver USA Board of
Commission Meeting

Eric LaBrant, President

Jack Burkman, Vice President

Don Orange, Secretary

Agenda Item No. H-1

REQUEST FOR COMMISSION ACTION

PORT OF VANCOUVER USA

REVIEWED BY:

Accounts Payable
Title

APPROVED BY:

Director of Finance
& Accounting

02/09/2021

Scott D. Goodrich

Title

Date

SUBJECT: VENDOR CLAIMS APPROVAL

BACKGROUND:

January 2021 Vendor Claims:

Voucher Numbers	103883 – 104308	\$ 5,497,295.16
Electronic Payments	01/04/2021 – 01/31/2021	\$ 869,839.50
Payroll Voucher Numbers		\$ 606,459.91
Checks		
Direct Deposits	010001 – 010124	
	030001 – 030125	

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of January 2021 Vouchers 103883 – 104308 in the amount of \$5,497,295.16 including Electronic Payments generated between 01/04/2021 – 01/31/2021 in the amount of \$869,839.50 and January 2021 Payroll Direct Deposits 010001 – 010124 and 030001 – 030125 in the amount of \$606,459.91.

Submitted by:  **CEO**

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

DRAFT – 2021 FEDERAL LEGISLATIVE PRIORITIES

WATER INFRASTRUCTURE

Support federal policy that increases the U.S. Army Corps of Engineers (Corps) budget and funds critical navigation projects on the Columbia River.

Invest in the Corps' Operations & Maintenance (O&M) budget to support FY 2022 funding needs for the navigation projects that support the Columbia River ports' efforts to maintain 43' shipping channel.

- Ensure the implementation of the 2020 Water Resources Development Act (P.L. 116-260), that outlines specific categories for use of O&M for navigation projects, does not compromise historic O&M needs.

Provide \$25.609 million in the Corps' Construction account to finish the rehabilitation of the Mouth of the Columbia River (MCR) South Jetty.

Prioritize significant and targeted resources for ports and water infrastructure in any new federal infrastructure legislation, including in any federal COVID relief or economic "stimulus" packages from the new Administration or Congress.

- The funding levels and breadth of the programs must allow U.S. public ports to compete with the level of foreign investments in their infrastructure or we risk further cargo diversion.

FREIGHT POLICIES & FUNDING

Continue development of freight policies and funding programs at the U.S. Department of Transportation (USDOT), the U.S. Maritime Administration (MARAD), and other federal agencies that benefit or support public ports.

Include provisions in the 2021 reauthorization of the FAST Act (P.L. 114-94) that provide significant assistance to freight and freight-related initiatives, including increased funding for the discretionary Rebuilding America (INFRA) grant program (\$5.5 billion for FY 2016-21) and formula National Highway Freight Program (NHFP) (\$7.8 billion for FY 2016-21).

Provide additional resources for freight and freight-related initiatives specifically benefitting public ports, including port-specific landside improvements and "inside the gate" activities, including in any federal COVID relief or economic "stimulus" packages from the new Administration or Congress. This includes immediately providing needed and substantial federal funding to ports following natural disasters and emergencies, including the COVID pandemic, as outlined in the recently enacted Maritime Transportation System Emergency Relief Program (MTSERP) (P.L. 116-283).

Include a new competitive bridge program in the 2021 reauthorization of the FAST Act or in any federal COVID relief or economic "stimulus" packages from the new Administration or Congress.

- This program should provide significant federal resources for major bridge replacement or rehabilitation projects, such as for the replacement or rehabilitation of the I-5/Columbia River Bridge.

Support a minimum of \$2 billion for the BUILD competitive grant program for FY 2022.

Provide a minimum of \$250 million for the MARAD Port Infrastructure Development Program (PIDP) for FY 2022.

Support policies, programs, and federal agencies that promote freight rail competitiveness. This will increase the marketability of Terminal 5, where significant local and federal investments were made to complete the \$251 million West Vancouver Freight Access Project (WVFAP).

Enforce administrative rules and support legislative proposals for the safe shipment of goods, including energy products and hazardous materials, by road, rail, and water.

ECONOMIC DEVELOPMENT

Support revitalization of the port's Terminal 1 waterfront project, a mixed-use development with plans to construct a public market, hotel, retail, commercial and community spaces.

- Federal funding is a critical component in moving this project forward and the port is working to identify opportunities within current federal programs, as well as new grant opportunities in forthcoming legislation or requesting statutory changes to existing programs. For example, the MARAD PDIP could be modified to include support for tourism and/or river cruise infrastructure at our nation's ports. Programs related to ports infrastructure in any new federal infrastructure legislation could also cover these types of activities, including in any federal COVID relief or economic "stimulus" packages from the new Administration or Congress.

Support permanent renewal of the New Market Tax Credits (NMTC) as a tool to attract new industry, including manufacturing and industrial development, to the Port of Vancouver and Southwest Washington. The NMTC has been extended through 2025.

Extend the IRS Opportunity Zones' benefits beyond the 2026 tax year. These tools have just begun to bring needed long-term investments that impact the port, support our partners, and providing quality jobs to our region. Extending these federal tools ensures we will continue to reap their economic development benefits intended by Congress.

Ensure navigation on the Columbia River is protected as Columbia River Treaty negotiations continue. This includes recognizing the impacts of river flows on sediment management and vessel maneuverability on the Lower Columbia River.

Support pro-export and pro-port national trade policies and practices. Specifically, oppose unreasonable and arbitrary tariffs on imported commodities such as steel, and other restrictions that could result in retaliatory actions on key Northwest exports like agricultural products.

Adopt initiatives that promote international trade in the Pacific Northwest with an emphasis on exports.

ENERGY & ENVIRONMENT

Support efforts by the new Administration or Congress to address Climate Change, including establishing grant programs that incentivize ports and their partners to become more environmentally sustainable and efficient.

Ensure the Biological Opinion for the Columbia River continues to protect the environment and fish habitat while preserving regional economic vitality.

Provide adequate funding for federal agencies, including the Corps, U.S. Fish and Wildlife Service, and NOAA Fisheries (NMFS), to efficiently process permits. Lack of funding for permitting or administrative changes that compromise existing permits could impact safety, significantly increase costs, impact economic development, and affect the environment.

Ensure NOAA, and other federal regulatory agencies, are applying permitting standards and processes that are consistent, predictable, and not overly burdensome across regions, especially when it comes to waterfront maintenance (repairs), replacement, and enhancements projects as opposed to new construction or significant expansion.

Federal streamlining efforts to renew Nationwide Permits earlier than expected should ensure existing permits are maintained.

Adopt a full and permanent renewal of the Production Tax Credit (PTC) that greatly promotes the port's vibrant wind turbine business. It has been extended through 2021, so they can now begin construction in 2021 and receive the credit but are only eligible for a 60% PTC.

Include \$150 million for the Diesel Emissions Reduction Act program in FY 2022. This program has greatly reduced diesel emissions at our nation's ports.