AGENDA PORT OF VANCOUVER USA BOARD OF COMMISSIONERS REGULAR MEETING AGENDA 3103 Lower River Road, Vancouver, WA 98660 Tuesday, August 28, 2018

- A) CALL TO ORDER (9:30 a.m.)
- B) <u>EXECUTIVE SESSION</u> None
- C) OPENING REMARKS (9:30 a.m.)
 - 1) Opening Remarks Pledge of Allegiance, etc.
 - 2) Approve and Sign Minutes of the August 14, 2018 Regular Meeting
- D) OPEN FORUM
 - 1) Public comment on matters not subject to Commission vote at this meeting
 - 2) Commissioner and CEO comments
- E) ACTION ITEMS
 - 1) Approve On-Call Civil Engineering Services Contract
 - 2) Approve Public Works Contract for Bid 18-21: Building 2501 and 2480 Roofing Project
- F) <u>UNFINISHED BUSINESS</u>
- G) NEW BUSINESS
- H) CEO REPORT
- I) <u>COMMISSIONERS REPORTS</u>
- J) <u>UPCOMING EVENTS</u>
- K) SIGN DOCUMENTS
- L) <u>WORKSHOP</u>
 - 1) Insurance Update
 - 2) Mid-Year Workshop
- M) <u>ADJOURNMENT</u>

Agenda Item No. C-2

REQUEST FOR CO	OMMISSION ACTION	PORT OF VANCOUVER USA	
REVIEWED BY:			
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	Betsy Rogers	Administrative Supervisor Title	08/28/2018 Date
APPROVED BY:	Detay Nogers	Tiue	Date
AFFROVED DI.			
		Title	
SUBJECT: N	linutes of the August 14,	2018 Regular Meeting	
BACKGROUND:			
Please see attached	minutes.		
2		£.	
Additional Informat	tion Attached: Minutes	of 08/14/18 Regular Meeting	
		couver USA Board of Commission	ers adonts and
		8, Port of Vancouver USA Board of	
	gular Meeting as present		•
	11-0		
Submitted by: 🔙	Cotro Hannaile	, CEO	
Date Action Taker	\	Motion By:	
Approved:		Seconded By:	
whhinsea.		Seconded by.	
Deferred To:		Unanimous: Yes No_	

Agenda Item No. E-1

REQUEST FOR COMMISSION ACTION REVIEWED BY:	PORT OF VANCOUVER US	Α
	Director of Engineering	
	& Project Delivery	
Monty Edberg	Title	
APPROVED BY:		
	Chief Operations Officer	08/28/2018
Kent Cash	Title	Date
SUBJECT: Approve On-Call Civil Engin	eering Services Contracts	
BACKGROUND: This contract supports the Port of Vancouver's stefforts to maximize marine business and develop development and develop and preserve multi-moderate process. The Port requires civil engineering services for the implementation of maintenance and capital development and design of storm-water manager improvements, maintenance paving and striping, development, planning, permits and entitlements consulting related to civil engineering services.	oment, maximize industrial business odal transportation access. The design, planning, permitting and lopment initiatives. Examples of wo e-plan development for prospective nent systems, roadway frontage, utility upgrades and/or replacement	ork that tenants, nt, site
On July 11, 2018, the port received eleven proportion of Qualifications (RFQ) issued for the acquisition of objective was to select the three highest scoring design services requirement for various projects departmental evaluation team individually scored conducted with five finalists. The results determine and Tetra Tech Inc., to be the most qualified continuous.	On-Call Civil Engineering Services proposers to serve in fulfilling the pas they develop. The port's crossithe proposals and interviews were ned RH2 Engineering, Berger/ABA	oort's civil e M Inc.,
The contracts will be issued for three-year terms consultant. If approved contract amounts are reafunds will be requested through the CEO or Boar will utilize the available annual budget.	ched on the on-call contract(s), ad	ditional
Additional Information Attached? No RECOMMENDATION: That the Board of Commontracts with RH2 Engineering Inc., for a not to for a not to exceed amount of \$400,000, and Te \$400,000 for On-Call Civil Engineering Services	o exceed amount of \$400,000, Bergetra Tech Inc. for a not to exceed a	ger/ABAM Inc.
Submitted by: Julianna Harles, a	CEO Motion By:	
Approved:	Seconded By:	
Deferred To:	Jnanimous: Yes No	_

Agenda Item No. E-2

REQUEST FOR COMMISSION ACTION REVIEWED BY:		PORT OF VANCOUVER U	JSA
		Director of Engineering	
		& Project Delivery	
	Monty Edberg	Title	
APPROVED B	Υ:	"	
		Chief Operations Officer	08/28/2018
<u> </u>	Kent Cash	Title	Date
SUBJECT:	Approve Public Works Contract for Bid 18-21: Building 2501 and 2480 Roofing Project		

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BACKGROUND:

The Port of Vancouver Building 2501 and 2480 Roof Replacement Project supports the Port of Vancouver strategic plan goals by maximizing industrial business and generating and sustaining diversified revenues.

Building 2501 was constructed in 1972 and is currently occupied by Country Malt. It is an approximately 136,000 square feet metal building with metal roofs located at 2501 Kotobuki Dr., Vancouver WA.

Building 2480 was constructed in 1972 and is currently occupied by United Road. It is located at 2480 Kotobuki Dr., Vancouver, WA. The lower roof, approximately 1,728 square feet was identified as needing to be re-covered.

This project retrofits both existing roofs with an induction welded, Thermoplastic Polyolefin (TPO) Single-Ply Membrane and includes new roof crickets. Additional improvements include replacing the perimeter gutters / downspouts and connecting new roof drains to internal downspouts.

On June 28, 2018, the Port of Vancouver issued Invitation to Bid 18-21: Building 2501 and 2480 Roofing Project. On July 19, 2018, the following bids were received:

Bidder	Location	Amount
Flynn BEC, LP	Beaverton, OR	\$800,583.59
Weatherguard Inc.	Longview, WA	\$826,951.08
Cadence Construction	Seattle, WA	\$1,029,268.57
Bates Roofing	Puyallup, WA	\$1,118,383.40
Progressive Roofing	Portland, OR	\$1,149,040.00

Staff has reviewed Flynn BEC, LP's responsive bid, concluding they are a responsible contractor capable of performing the work.

The bid is within the project estimate and is included in the approved 2018 budget.

Additional Information Attached? No				
RECOMMENDATION: That the Board of Commissioners authorize the CEO to execute a public works contract with Flynn BEC, LP, the lowest responsive and responsible bidder,				
for Bid 18-21: Building 2501 and 2480 Roofing Project, in the amount of \$800,583.59, including Washington State sales tax.				
Submitted by: Quianna Man On, CEO/Executive Director				
Date Action Taken\	Motion By:			
Approved:	Seconded By:			
Deferred To:	Unanimous: Yes No			