



Port of Vancouver USA

AGENDA
PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
3103 Lower River Road, Vancouver, WA 98660
Tuesday, August 25, 2020

- A) **CALL TO ORDER VIA VIRTUAL MEETING* (8:30 a.m.)**
- B) **EXECUTIVE SESSION**
None
- C) **OPENING REMARKS (8:30 a.m.)**
1) Opening Remarks
2) Approve Minutes of the August 11, 2020 Regular Meeting
- D) **OPEN FORUM**
1) To provide public comment during the virtual board meeting, you must register no later than 8:30 a.m. Monday, August 24, 2020 by emailing povcommissioners@portvanusa.com**
- E) **ACTION ITEMS**
1) Approve Resolution 3-2020: Extending the Prohibition on In-Person Meetings Subject to RCW 42.30 and Providing an Option for the Commission and Public to Continue to Attend the Meetings Remotely Based Upon a Declaration of Public Emergency Due to the Outbreak of COVID-19
2) Approve Leases for Terminal One, Lot 1 and Lot 2 to Columbia Waterfront, LLC
3) Approve Public Works Contract for Bid 20-26: Terminal 2 - 2020 Paving Project
4) Approve Public Works Contract for Bid 20-24: Terminal 3 - 2020 Paving Project
- F) **UNFINISHED BUSINESS**
- G) **NEW BUSINESS**
- H) **CEO REPORT**
1) Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers
- I) **COMMISSIONERS REPORTS**
- J) **WORKSHOP**
Strategic Plan Update
- K) **ADJOURNMENT**

***All board members and the public will participate via a Zoom virtual meeting due to the ongoing coronavirus disease (COVID-19) event and pursuant to Washington State Governor's phased approach with government offices opening in Phase 3 of the Governor's Return to Work Plan.**

To participate in this meeting, please call 1 (253) 215-8782 and enter the Meeting ID number: 996 6334 2522 and Passcode number: 821451 or Join the Zoom Meeting by clicking [here](#). Please call (360) 693-3611 for technical difficulties. Meeting materials are available on the port's website at www.portvanusa.com.

****Public comments are welcome during Open Forum by registering in advance via email to povcommissioners@portvanusa.com no later than 8:30 a.m. Monday, August 24, 2020. Individuals will have three minutes to read their comments into the record and will be called in the order in which the port receives the registration email request. No public comments will be read into the record by the port. Written comments not intended to be read by the community member and received by 8:30 a.m. Monday, August 24, 2020 will become part of the official meeting record and will be provided to the Commission.**

Agenda Item No. C-2

REQUEST FOR COMMISSION ACTION **PORT OF VANCOUVER USA**

REVIEWED BY:

	Administrative Supervisor	08/25/2020
Betsy Rogers	Title	Date

APPROVED BY:

_____ Title

SUBJECT: Minutes of the August 11, 2020 Regular Meeting

BACKGROUND:

Please see attached minutes.

Additional Information Attached: Minutes of 08/11/2020 Regular Meeting

RECOMMENDATION: That the Port of Vancouver USA Board of Commissioners adopts and executes the minutes of the August 11, 2020, Port of Vancouver USA Board of Commissioners Regular Meeting as presented.

Submitted by: _____

, CEO

Julianne Marler

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, August 11, 2020**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, August 11, 2020, via teleconference number 1 (253) 215-8782, conference code: 995 6340 0075 and Passcode number 459349 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event currently in effect until September 1, 2020. She also stated no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Kent Cash	Port Chief Operations Officer
Alex Strogon	Port Chief Commercial Officer
Callie DeBoer	Port Assistant Project Manager
Betsy Rogers	Port Administrative Supervisor
Nam Nguyen	Port Applications Analyst
Savannah Mitcham	Port Administrative Assistant
Ryan Hart	Port Chief External Affairs Officer
Therese Lange	Port Director of Communications
Julie Rawls	Port Community Relations Manager
Mike Bomar	Port Director of Economic Development
Jim Hagar	Port Economic Development Project Manager
Scott Goodrich	Port Director of Finance & Accounting
Jack Flug	Port Senior Financial Analyst
Dawn Egbert	Port Procurement Services Manager
Randy McCaleb	Port Contracts Manager

Mindy Pennington
Casey O'Dell
Jennifer Brower
Angela Blake
Mark Newell
Colin Hayden
Kathy Holtby
Mary Mattix
Lori Kaylor
Mason Kae
Zack Merrill
Dale Learn
Amber Carter

Port Accounts Payable Specialist
Port Director of Facilities
Port Procurement and Grants Specialist
Port Facilities Program Coordinator
Port Project Delivery Manager
Port Project Manager
Port Real Estate Manager
Port Environmental Program Manager
Port Administrative Sales Coordinator
Port Records Officer
Port Sales Account Manager
Gordon Thomas Honeywell Governmental Affairs
Amber Carter Government Relations LLC

Additional members of the public participated in the virtual meeting, but were not identified by name.

APPROVAL OF MINUTES

Regular Meeting of July 28, 2020

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the July 28, 2020 regular meeting.

OPEN FORUM

CEO Marler shared with the Board that the agenda invited written public comments on all matters and two written public comments were received, one from Don Steinke and one from Randy Friedman. She acknowledged each one of them and provided the opportunity for them to read their comments into the record. Neither Mr. Steinke nor Mr. Friedman responded. CEO Marler then stated their comments were provided to the Board and will become part of the official meeting record.

ACTION ITEMS

E-1 Approve Lease Agreement between the Port of Vancouver and Rocket Delivery Inc.

Chrissy Lyons, Commercial and Industrial Sales Manager presented the action item as contained in the Commission's packet and discussed the recommendation with the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Agreement between the Port of Vancouver and Rocket Delivery, Inc.

E-2 Approve Contracts with CIDA and MCA Architects, PC for On-Call Architectural Services

Callie DeBoer, Assistant Project Manager presented the action item as contained in the Commission's packet and discussed the recommendation with the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve Contracts with CIDA and MCA Architects, PC for On-Call Architectural Services

E-3 Approve Addendums 12 and 13 to the Intergovernmental Agreement for Columbia River Channel Improvement Project Assistance

Jim Hagar, Economic Development Project Manager presented the action item and discussed the recommendation with the Board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Addendums 12 and 13 to the Intergovernmental Agreement for Columbia River Channel Improvement Project Assistance

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and they are available on the port's website. No questions were asked by the Commission.

No additional unfinished business was considered.

NEW BUSINESS

None at this time.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of August 2020 Vouchers 101537- 101898 in the amount of \$4,291,852.48 including Electronic Payments generated between 07/02/2020 – 07/30/2020 in the amount of \$766,054.55 and August 2020 Payroll Checks 51334446 –

51334448 and 51343650 – 51343652 and Payroll Direct Deposits 280001 – 280126 and 280001 – 280126 in the amount of \$601,632.27.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared with the commissioners that she has not taken any action provided her under Resolution 2-2020.

No questions were received by the board.

COMMISSIONERS REPORTS

Commissioner Burkman congratulated the External Affairs Department for the awards recently received from the American Association of Port Authorities (AAPA). He added that the department does a great job of keeping the community informed of what the Port of Vancouver is doing.

Commissioner LaBrant stated he had nothing to report for this meeting.

Commissioner Orange thanked everyone working during this difficult time. He also wanted to remind everyone to vote.

WORKSHOP

Ryan Hart, Chief External Affairs Officer introduced Dale Learn and Amber Carter, the port's federal and state lobbyists. He thanked them for joining us today and indicated he looks forward to their federal and state legislative updates.

Federal Legislative Update

Mr. Learn provided the Board with a federal legislative update and answered questions by the Commission.

State Legislative Update

Ms. Carter provided the Board with a state legislative update and responded to questions raised by the Commission.

CEO Marler thanked Mr. Learn and Ms. Carter for the work they do on behalf of the Port of Vancouver.

Recess

A recess was held from 9:28 a.m. to 9:35 a.m.

Midyear Financial Update

Scott Goodrich, Director of Finance and Accounting lead a midyear financial workshop. He discussed financial results to date and shared steps the port has taken as a result of the COVID-19 pandemic. He answered questions by the board and indicated he is pleased with the port's current financial position and how the port has weathered the COVID-19 event.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, August 11, 2020 regular meeting was adjourned at 9:58 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Michelle Allan, Executive Services
Manager, August 11, 2020, Regular
Port of Vancouver USA Board of
Commission Meeting

Don Orange, President

Eric LaBrant, Vice President

Jack Burkman, Secretary

Agenda Item No. E-1

REQUEST FOR COMMISSION ACTION
REVIEWED BY:

PORT OF VANCOUVER USA

Executive Services Manager

Michelle Allan

Title

APPROVED BY:

CEO

08/25/2020

Julianna Marler

Title

Date

SUBJECT: Approve Resolution 3-2020: Extending the Prohibition on In-Person Meetings Subject to RCW 42.30 and Providing an Option for the Commission and Public to Continue to Attend the Meetings Remotely Based Upon a Declaration of Public Emergency Due to the Outbreak of COVID-19

BACKGROUND:

Novel Coronavirus (COVID-19) is a respiratory disease caused by a new strain of coronavirus that had not been previously identified in humans. It has proven it can easily spread from person to person and can result in serious illness or death.. The U.S. Center for Disease Control and Prevention (CDC) has identified a potential public health threat posed by COVID-19 both globally and within the United States, including within Washington State.

Governor Inslee issued Proclamation 20-25 "Stay Home - Stay Healthy" on March 23, 2020 which generally required all people in Washington to immediately cease leaving their home except to conduct or participate in essential activities or for employment in essential business services. It further required that all people in Washington cease participating in all public and private gatherings and multi-person activities, regardless of the number of people.

Further, Proclamation 20-25.3 established "Safe Start Washington" (the "Plan"), a four-phased approach to reopening Washington State, with Clark County being in Phase 2 since June 5, 2020. On July 28, 2020, the governor issued an indefinite statewide pause due to the ongoing spread of COVID-19 and it is unknown when the governor will lift the statewide pause or when Clark County will move into Phase 3.

Washington State Proclamation 20-28 has been amended and extended several times and prohibits public agencies subject to RCW 42.30 from conducting meetings pursuant to RCW 42.30 unless the meetings are not in-person, allows the public to attend through remote access and also provides for all to hear each other at the same time. In response to Proclamation 20-28, the port established a procedure to conduct Commission meetings remotely and to allow the public to participate. Proclamation 20-28.8 provides language from specific statutory provisions found in RCW 42.30 to be waived and suspended until 11:59 p.m. on September 1, 2020.

The port desires to continue its option of conducting meetings remotely that are subject to RCW 42.30 during the COVID-19 outbreak in a manner that allows for public participation with the fewest restrictions until twenty-one (21) days after Clark County enters Phase 3 of

the Plan, or as otherwise amended or rescinded by action of the Commission to allow for finalizing its agenda and providing proper notice to the public of its meeting procedure.

Additional Information Attached? Yes

RECOMMENDATION: That the Board of Commissioners approve Resolution 3-2020: extending the prohibition on in-person meetings subject to RCW 42.30 and providing an option for the commission and public to continue to attend the meetings remotely based upon a declaration of public emergency due to the outbreak of COVID-19.

Submitted by: _____

, CEO

Juliana Marler

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___

RESOLUTION 3-2020

**A RESOLUTION OF THE PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS EXTENDING THE
PROHIBITION ON IN-PERSON MEETINGS SUBJECT TO
RCW 42.30 AND PROVIDING AN OPTION FOR THE COMMISSION
AND PUBLIC TO CONTINUE TO ATTEND THE MEETINGS
REMOTELY BASED UPON A DECLARATION OF PUBLIC
EMERGENCY DUE TO THE OUTBREAK OF COVID-19**

WHEREAS, Novel Coronavirus (COVID-19), is a respiratory disease caused by a new strain of coronavirus that has not been previously identified in humans, has proven to easily spread from person to person , and can result in serious illness or death; and,

WHEREAS, the U.S. Center for Disease Control and Prevention (CDC) has identified a potential public health threat posed by COVID-19 both globally and within the United States, and there are documented cases of COVID-19, including deaths caused thereby, within Washington State; and,

WHEREAS, the Washington State Department of Health has confirmed the person-to-person spread of COVID-19 and is finding an increasing risk of exposure and infection to the general public due to its potential to spread quickly; and,

WHEREAS, the U.S. Department of Health and Human Services declared a public health emergency for COVID-19 on January 31, 2020; and,

WHEREAS, Washington State Governor Jay Inslee proclaimed a public health emergency for COVID-19 on February 29, 2020; and,

WHEREAS, the County Council of Clark County, Washington declared a public health emergency regarding COVID-19 on March 13, 2020; and,

WHEREAS, the City Manager of Vancouver, Washington declared a civil emergency regarding COVID-19 on March 13, 2020; and,

WHEREAS, the World Health Organization declared COVID-19 a global pandemic on March 11, 2020; and,

WHEREAS, the President of the United States declared a public national emergency relating to COVID-19 on March 13, 2020; and,

WHEREAS, the President of the United States declared a public emergency in Washington state relating to COVID-19 on March 22, 2020; and

WHEREAS, on March 23, 2020, Governor Inslee issued Proclamation 20-25 "Stay Home - Stay Healthy" which generally required that all people in Washington State cease leaving their home except to conduct or participate in essential activities or for employment in essential business services. It also required that all people in Washington immediately cease participating in all public and private gatherings and multi-person activities, regardless of the number of people; and

WHEREAS, on March 24, 2020, Governor Inslee issued Proclamation 20-28, which prohibited public agencies subject to RCW 42.30 from conducting any meeting subject to RCW 42.30 unless the meeting (i) was not conducted in-person and provided an option(s) for the public to attend the proceedings through remote access, and (ii) provided the ability for all persons attending the meeting to hear each other at the same time. Proclamation 20-28 further prohibited public agencies from taking "action" as defined in RCW 42.30.020 unless the matters were either (i) necessary and routine, or (ii) necessary to respond to the COVID-19 outbreak (collectively, "meeting substance restrictions"); and

WHEREAS, on March 26, 2020, the Port of Vancouver declared an emergency under Resolution No. 2-2020; and

WHEREAS, in response to Proclamation 20-28, the Port of Vancouver implemented a procedure for its Commission meetings whereby the meetings have been conducted, in part, with port commissioners, necessary staff and counsel present remotely. The public has been invited to attend remotely and provide written public comments in advance to be incorporated into the official meeting record. Notice of these remote procedures has been incorporated within the Commission meeting agenda, emailed and mailed to individuals who requested notification of Commission business, including the *Columbian Newspaper*, and posted on the Port of Vancouver's website, and

WHEREAS, RCW 42.30.077 requires that public agencies make the agenda of each regular meeting of its governing body available

online no later than twenty-four hours in advance of the published start time of the meeting; and

WHEREAS, Governor Inslee' s Proclamation 20-28 has been amended and extended several times, most recently on July 31, 2020, by way of Proclamation 20-28.8. Proclamation 20-28.8 provides that language from specific statutory provisions found in RCW 42.30 are waived and suspended as provided therein until 11:59 P.M. on September 1, 2020. The restriction to matters that are only (i) necessary and routine, or (ii) necessary to respond to the COVID-19 outbreak was not included in Proclamation 20-28.4, meaning that the meeting substance restrictions were no longer in effect as of May 29, 2020 and thereafter; and

WHEREAS, on May 4, 2020, Governor Inslee issued Proclamation 20-25.3, which amended earlier Proclamations, including Proclamation 20-25, and established a four-phased approach to reopening Washington State. This approach is called "Safe Start Washington" (the "Plan"). Under Phase 1 of the Plan, no gatherings are allowed. Under Phase 2 of the Plan, gatherings of no more than five people outside of one's household are allowed. Under Phase 3 of the Plan, gatherings with no more than fifty people are allowed. Under Phase 4 of the Plan, gatherings with more than fifty people are allowed. Each phase is to last for a minimum of three weeks; and

WHEREAS, on May 29, 2020, Governor Inslee issued Proclamation 20-25.4 "Transition from 'Stay Home - Stay Healthy' to 'Safe Start - Stay Healthy' County-By-County Phase Reopening" and provides that beginning on June 1, 2020, the Plan will be applied on a county-by-county basis. It further provides that a county that has been in Phase 1 or 2 for three weeks may apply to the Secretary of Health to move to the next phase; and

WHEREAS, On June 5, 2020, the State of Washington approved Clark County's application to move into Phase 2 under the Plan. Under Phase 2, gatherings of no more than five people are allowed; and

WHEREAS, On June 26, 2020, Clark County applied to move into Phase 3 under the Plan. Prior to approval, Governor Inslee placed an indefinite statewide pause on all counties moving from one phase to another due to the ongoing spread of COVID-19 in the state of Washington; and

WHEREAS, based upon the Governor Inslee's indefinite statewide pause, Clark County is not expected to move into Phase 3, which allows gatherings of up to fifty people, for the foreseeable future; and

WHEREAS, the Plan provides that under all phases, individuals should engage in physical distancing of at least six feet away from other people and wear cloth face coverings in public places; and

WHEREAS, RCW 42.30.040 provides that a member of the public shall not be required, as a condition of attendance at a meeting of a governing body, to register his or her name and other information, or otherwise to fulfill any condition precedent to his or her attendance; and

WHEREAS, the Port of Vancouver desires to continue its option of conducting remote meetings that are subject to RCW 42.30 during the COVID-19 outbreak in a manner that allows for public participation with the fewest restrictions.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Vancouver, State of Washington, that:

This Resolution shall be in effect from August 25, 2020 until twenty-one (21) days after Clark County enters Phase 3 of the Plan, or as otherwise amended or rescinded by action of the Commission. Twenty-one (21) intervening days after Clark County enters Phase 3 of the Plan will allow the Port of Vancouver to finalize its agenda and provide proper notice to the public of its meeting procedure.

ADOPTED by the Port of Vancouver's Board of Commissioners at a Regular Meeting held this _____ day of August 2020.

President

Vice President

Secretary

Agenda Item No. E-2

REQUEST FOR COMMISSION ACTION	PORT OF VANCOUVER USA		
REVIEWED BY:	Director of Business Development		
Mike Schiller	Title		
APPROVED BY:	Chief Commercial Officer		08/25/2020
Alex Strogen	Title		Date
SUBJECT:	Approve Leases for Terminal One, Lot 1 and Lot 2 to Columbia Waterfront, LLC		

BACKGROUND:

This agenda item supports the port's Strategic Plan goal to implement the vision of a destination waterfront at Terminal 1.

Columbia Waterfront, LLC ("CWLLC") has been a tenant since June 26, 2007, originally leasing 3.26 acres (142,005 square feet) at the port's Terminal 1 property. The original lease required certain actions to be completed to support CWLLC's waterfront project. The final action envisioned by the parties in 2007 was to create two separate leases for land remaining after previous development actions were completed. These previous actions included the street dedications of Columbia Way and Esther Street rights of way to the City of Vancouver ("City") and the sale of remnant property to CWLLC. After these actions and the approval of the port's short plat for the area, the final land calculation from the original lease is 71,243 square feet – which comprise the land area encompassed by Lots 1 and 2.

These leases follow the original 2007 lease with modifications to account for actions already completed and to incorporate updates to allowable uses and to clarify rent calculations. These new leases will allow CWLLC to develop residential uses in addition to other commercial uses for the sites. Lease rent determinations are also included in the leases – clarifying defined increases for the duration of the remaining years on the lease. The port will also receive title to 36,327 square feet of property between the port's current Terminal 1 property boundary and the BNSF rail track.

Approving these leases will allow CWLLC to complete preparations to develop the lots. During construction, the sites will support construction jobs in skilled specialties, and after completion, family-wage jobs supporting on-site operations.

The revenue from these leases is included in the 2020 Budget.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners authorize the CEO to sign the leases for Terminal One, Lot 1 and Lot 2 between Port of Vancouver USA and Columbia Waterfront, LLC.

Submitted by: _____, CEO *Juliana Marler*

Date Action Taken _____ **Motion By:** _____

Approved: _____ **Seconded By:** _____

Deferred To: _____ **Unanimous:** Yes ___ No ___

Agenda Item No. E-3

REQUEST FOR COMMISSION ACTION	PORT OF VANCOUVER USA	
REVIEWED BY:	Director of Engineering & Project Delivery	
Monty Edberg	Title	
APPROVED BY:	Chief Operations Officer	8/25/2020
Kent Cash	Title	Date
SUBJECT:	Approve Public Works Contract for Bid 20-26: Terminal 2 - 2020 Paving Project	

BACKGROUND:

This project supports the port's Strategic Plan goal to pursue opportunities that utilize port property and infrastructure investments to create jobs and support the economy.

Terminal 2 is used to move multiple cargoes at the Port of Vancouver. The terminal serves as cargo laydown space for one of the port's largest steel customers, contains break bulk warehouses and is the base of operations for both dry and liquid bulk tenants. As one of the port's strongest berths, large project cargo passes through the port at this terminal. Terminal 2 has rail service on the north side and is outfitted with seven berths along the waterfront.

Because the terminal is critical moving this variety of cargoes through the port, substantial effort is made to maintain and extend the working life of the pavement. The asphalt has reached the point where on-going maintenance is no longer sufficient to ensure efficient and reliable use of the terminal, and replacement is required.

Portions of the pavement at Terminal 2 are being removed and replaced with a full depth section of 7 inches of asphalt placed atop 12 inches of a cement-treated base. This base treatment adds both long term strength to the overall pavement section and reduces overall cost by eliminating the need for a built-up gravel base. Other sections of the asphalt will be removed and replaced, salvaging the existing base material. The new asphalt and additional catch basins are expected to improve drainage in the project area and provide a durable surface resistant to infiltration, providing a first layer of protection against environmental impacts.

On July 23, 2020 the port issued Invitation to Bid 20-26: Terminal 2 - 2020 Paving Project. On August 13th, 2020 the following bids were received:

Bidder	Location	Base Amount
Precision Paving Plus, LLC	Vancouver, WA	\$383,750.09
Clark & Sons Excavating, Inc.	Battle Ground, WA	\$399,800.88
Tapani, Inc.	Battle Ground, WA	\$515,584.00
Granite Construction Co.	Vancouver, WA	\$519,755.24

Staff has reviewed the Precision Paving Plus, LLC responsive bid and concluded they are a responsible contractor capable of performing the work.

The bid is within the engineer's estimate and the project is included in the approved 2020 Budget.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners authorize the CEO to execute a public works contract with Precision Plus Paving, LLC, the lowest responsive and responsible bidder, for Bid 20-26: Terminal 2 - 2020 Paving Project in the amount of \$383,750.09 including Washington State Sales Tax.

Submitted by: _____	, CEO <i>Julianne Marler</i>
Date Action Taken _____	Motion By: _____
Approved: _____	Seconded By: _____
Deferred To: _____	Unanimous: Yes ___ No ___

Agenda Item No. E-4

**REQUEST FOR COMMISSION ACTION
REVIEWED BY:**

PORT OF VANCOUVER USA

Director of Engineering
& Project Delivery

Monty Edberg

Title

APPROVED BY:

Chief Operations Officer 08/25/2020

Kent Cash

Title

Date

SUBJECT: Approve Public Works Contract for Bid 20-24: Terminal 3 - 2020 Paving Project

BACKGROUND:

The Terminal 3 – 2020 Paving Project supports the port’s Strategic Plan goal to pursue opportunities that utilize port property and infrastructure investments to create jobs and support the economy.

Terminal 3 provides a venue for multiple cargoes at the Port of Vancouver serving as cargo laydown space for steel customers, facilitates break bulk warehouses and is the base of operations for a dry bulk tenant. The terminal is critical to keeping a variety of cargoes moving through the port, so a substantial effort is made to maintain and extend the working life of the pavement. Eventually, however, the asphalt reaches the point where maintenance will no longer suffice, and replacement is required.

The pavement within Terminal 3 will be partially removed and reconstructed to restore a full depth section of 8” of asphalt. The new asphalt is expected to improve drainage in the project area creating a durable surface resistant to infiltration and provide a layer of protection for environmental impacts.

On July 19, 2020 the Port of Vancouver issued Invitation to Bid 20-24: Terminal 3 - 2020 Paving Project. On August 13, 2020 the following bids were received:

<u>Bidder</u>	<u>Location</u>	<u>Base Amount</u>	<u>Additive Alternate</u>	<u>Total (Base + Additive Alternate)</u>
Granite Construction Co.	Vancouver, WA	\$253,737.30	\$126,042.10	\$379,779.40
Lakeside Industries	Vancouver, WA	\$256,465.73	\$134,844.18	\$391,309.91
Clark and Sons Excavating, Inc	Battle Ground, WA	\$261,867.30	\$137,884.80	\$399,752.10
A-Line Asphalt Maint., Inc.	Vancouver, WA	\$295,108.16	\$152,215.28	\$447,323.44

Brix Paving NW., Inc	Tualatin, OR	\$298,782.92	\$156,274.86	\$455,057.78
Precision Paving Plus, LLC	Vancouver, WA	\$307,910.20	\$153,819.60	\$461,729.80

Staff has reviewed Granite Construction Co. responsive bid and concluded they are a responsible contractor capable of performing the work.

The bid is within the engineer's estimate. The recommendation is to approve the base bid of \$253,737.30 plus \$126,042.10 for the additive alternate, for a total project cost of \$379,779.40. The project is included in the approved 2020 Budget.

Additional Information Attached? No

RECOMMENDATION: That the Board of Commissioners authorize the CEO to execute a public works contract with Granite Construction Co., the lowest responsive and responsible bidder, for Bid 20-24: Terminal 3 - 2020 Paving Project in the amount of \$379,779.40 including Washington State sales tax.

Submitted by: _____

, CEO

Julianne Marler

Date Action Taken _____

Motion By: _____

Approved: _____

Seconded By: _____

Deferred To: _____

Unanimous: Yes ___ No ___