

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, February 25, 2025**

CALL TO ORDER

Commission President Burkman called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, February 25, 2025, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Burkman welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

Commissioner Burkman called for a moment of silence to recognize Former Vancouver Mayor Royce Pollard for his service to the city and community.

APPROVAL OF MINUTES

Regular Meeting of February 11, 2025

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners approve the minutes of the February 11, 2025, regular meeting.

OPEN FORUM

Commissioner Burkman stated no one signed up in advance to provide virtual oral comments and asked if anyone had signed up to speak during open forum. Executive Assistant Rogers stated there were several people who signed up for public comment.

Dee Burch

Dee Burch, President, Advanced American Construction, discussed the recent dock project bid process, he suggested further review by the port and offered additional testimony if needed.

Kyle Izatt

Kyle Izatt, Senior Vice President, Advanced American Construction, shared two documents regarding the bid process with the commissioners and discussed

information contained within the submitted documents. Izatt recommended a boat tour with port officials and offered to coordinate the necessary arrangements.

Andrew Swanson

Andrew Swanson, Counsel for Advanced American Construction, spoke about HME's qualifications for the dock project. Swanson asked the commissioners to delay awarding the contract until further verification was conducted.

Darien Loiselle

Darien Loiselle, an attorney with Sokol Larkin representing Advanced American Construction, addressed the Port's discretion in evaluating contractor-submitted information. He suggested the port commissioners postpone the contract award to allow for further verification of the contractor's qualifications.

PUBLIC HEARING: Resolution 1-2025 Comprehensive Scheme Amendment – Action Item E-1

Commissioner Burkman opened the public hearing on the proposed Resolution 1-2025 Comprehensive Scheme Amendment – Action Item E-1 for the Port of Vancouver. The notice of public hearing was published as required by statute. Since action item E-1 pertains to the resolution the commission requested the action item be read prior to public comment.

Executive Assistant Rogers introduced Josh Pope, Project Manager who presented the Resolution 1-2025 Comprehensive Scheme Amendment – Action Item E-1.

Project Manager Pope advised the Board that the port did not receive comments during the SEPA comment period and there were no requests from the public to provide virtual comment on the proposed Resolution 1-2025. Commissioner Burkman confirmed there was no one in the audience who would like to provide comment.

No one responded and Commissioner Burkman closed the public hearing.

ACTION ITEMS

E-1 Adopt Resolution 1-2025: Amend the Comprehensive Scheme of Harbor Improvements and Industrial Development for the Port of Vancouver USA

Josh Pope, Project Manager presented the action item and discussed the resolution with the commission. On motion by Commissioner La Brant, seconded by Commissioner Orange, and carried unanimously, the Board of Commissioners adopt Resolution 1-2025 to amend the Port of Vancouver's Comprehensive Scheme of Harbor Improvements and Industrial Development.

E-2 Approve Contract Amendment with Floyd Snider for Terminal 5 Sediment Contamination Consultant Services

Mary Mattix, Director of Environment Services presented the action item to the commission. On motion by Commissioner LaBrant, seconded by Commissioner Orange, carried unanimously, the Board of Commissioners authorize the CEO to execute a contract amendment with Floyd Snider for a not to exceed amount of \$1,582,924 for a total contract amount of \$2,346,643 for Terminal 5 Sediment Contamination Consultant Services.

E-3 Approve Public Works Contract for Bid 24-71: Terminal 1 – Dock Replacement

Greg Westrand, Senior Project Manager presented the action item to the commission. On motion by Commissioner LaBrant, seconded by Commissioner Orange, carried unanimously, the Board of Commissioners authorize the CEO to execute a public works contract with HME Construction, the lowest responsive and responsible bidder, for Bid 24-71: Terminal 1 – Dock Replacement, in the amount of \$28,236,642 plus applicable Washington State sales tax.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

No new business was discussed.

CEO REPORT

Federal Legislative Priorities

Ryan Hart, Chief External Affairs Officer introduced the port's federal lobbyist, Dale Learn with Gordon Thomas Honeywell. Mr. Learn joined the meeting virtually

and shared his general thoughts on what is happening with all the changes in congress and with the new administration. He discussed the port's 2025 Draft Federal Legislative Priorities. Mr. Learn also answered questions from the Board.

COMMISSIONERS REPORTS

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Columbian Economic Forecast
- Met with CEO Marler

Commissioner Orange stated he attended the following events and provided a brief summary:

- Met with CEO Marler
- Columbian Economic Forecast

He spoke briefly about Royce Pollard and the legacy he left as a public servant.

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Interstate Bridge Replacement Program Meetings
- Southwest Washington Contractors Association Annual Executive Summit
- Columbian Economic Forecast
- Fairway Village Democratic Forum Presentation
- Met with CEO Marler

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. Executive Assistant Rogers stated the next commission meeting would be held on Tuesday, March 11, 2025, at 9:30 a.m. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

No workshop was held during this meeting.

SIGN DOCUMENTS

The Board signed documents at 10:27 a.m.

ADMINISTRATIVE UPDATE / WORK SESSION

No administrative work session was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, February 25, 2025, regular meeting was adjourned at 10:32 a.m. by Commissioner Burkman.

Karla Hiler, Administrative Supervisor,
February 25, 2025, Regular Port of
Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS



Jack Burkman, President



Don Orange, Vice President

Eric LaBrant, Secretary