

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, October 22, 2024**

CALL TO ORDER

Commission President LaBrant called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:31 a.m., Tuesday, October 22, 2024, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner LaBrant welcomed everyone to the commission meeting. He announced no executive session was held. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone is able to provide virtual oral comments. He then invited guests to participate in the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting of October 8, 2024

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the October 8, 2024, regular meeting.

OPEN FORUM

Commissioner LaBrant asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

ACTION ITEMS

E-1 Approve Purchase of Equipment for Bid 24-50 Electric Forklift

Casey O'Dell, Director of Facilities presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners authorize the CEO to approve the purchase of a Toyota Model THDE3000-24 electric forklift with Toyota Lift Northwest in the amount of \$326,278.49 plus applicable WA State Sales Tax.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

No new business was discussed.

CEO REPORT

Julianna Marler, CEO stated she attended an Interstate Bridge Replacement Executive Steering Group meeting and provided a brief summary.

COMMISSIONERS REPORTS

Commissioner Orange stated he attended the following events and provided a brief summary:

- Greater Vancouver Chamber Business and Leadership Awards
- Met with CEO Marler
- Vancouver Lake Symposium
- Labor Round Table

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Interstate Bridge Replacement Program Meetings
- Greater Vancouver Chamber Business and Leadership Awards
- Met with CEO Marler

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Greater Vancouver Chamber Business and Leadership Awards
- Labor Round Table
- Vancouver Lake Symposium
- Met with CEO Marler

UPCOMING EVENTS

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting will be held on Tuesday, November 12, 2024, at 9:30 a.m. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

WORKSHOP

Terminal 1 Update

Chief Economic Strategy Officer Mike Bomar provided the Commission with an update on the Terminal 1 project and everything that has occurred so far and what is to come. He provided additional information on the following:

- Brief History of Terminal 1
- Project updates: ZoomInfo building, bulkhead wall and deep soil mixing, dock replacement, public market building, and Terminal 1 – Lot 1 Development
- IBR Coordination
- Project Opportunities

SIGN DOCUMENTS

The Board signed documents at 10:07 a.m.

RECESS

Commissioner LaBrant called a recess from 10:07 a.m. to 10:30 a.m. to prepare for the Administrative Update / Work Session on the 2025 Budget.

ADMINISTRATIVE UPDATE / WORK SESSION

Commissioner LaBrant called the meeting back to order at 10:30 a.m. into the 2025 budget administrative work session. Chief Financial Officer Scott Goodrich lead the work session and shared with the Board the thorough process staff followed to prepare the proposed 2025 budget for review. He added that the process is an organization-wide effort, and he appreciated the time of each team member. Department leads then shared their proposed budgets and answered questions from the Board.

RECESS

A recess was called at 12:15 p.m. for a short lunch break and at 12:30 p.m., the meeting reconvened with a continuation of the administrative work session.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, October 22, 2024, regular meeting was adjourned at 1:08 p.m. by Commissioner LaBrant.

Betsy Rogers, Executive Assistant,
October 22, 2024, Regular Port of
Vancouver USA Board of
Commission Meeting

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS


Eric LaBrant, President


Jack Burkman, Vice President


Don Orange, Secretary