

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 26, 2024**

**CALL TO ORDER**

Commission President LaBrant called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, November 26, 2024, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner LaBrant welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Regular Meeting of November 12, 2024**

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the November 12, 2024, regular meeting.

**Holiday Card**

Katie Odem, Marketing Communications Manager introduced this year's Holiday Card. She thanked the port's marketing firm, Outside Communications and their team, along with the External Affairs team for their work on this project. Katie invited everyone to share the card.

**OPEN FORUM**

CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

**PUBLIC HEARING: 2025 FINAL BUDGET – ACTION ITEMS E-1 AND E-2**

Commissioner LaBrant opened the public hearing on the proposed 2025 Final Budget for the Port of Vancouver. The notice of public hearing was published as required by

statute. Since action items E-1 and E-2 pertain to the budget the commission requested the action items be read prior to public comment.

CEO Marler introduced Scott Goodrich, Chief Financial Officer who presented the 2025 Final Budget Action Items E-1 and E-2.

CEO Marler advised the Board that the port did not receive any requests from the public to provide virtual oral comment on the proposed 2025 Final Budget and asked if anyone in the audience would like to provide comment.

No one responded and Commissioner LaBrant closed the public hearing.

### **ACTION ITEMS**

#### **E-1 Approve Resolution 5-2025: Authorizing an Increase in Regular Tax Levy**

Scott Goodrich, Chief Financial Officer presented the action item and discussed the resolution with the commission. On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approves and executes Resolution 5-2024, authorizing an increase in the regular tax levy.

#### **E-2 Approve Resolution 3-2023: Adoption of 2024 Final Budget**

Scott Goodrich, Chief Financial Officer presented the action item and discussed the resolution with the commission. On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approves and executes Resolution 6-2024, adopting the 2025 Final Budget in the amount of \$112,691,147.

### **UNFINISHED BUSINESS**

No unfinished business was discussed.

### **NEW BUSINESS**

No new business was discussed.

### **CEO REPORT**

Julianna Marler, CEO stated she had no updates, noting the port is finished with the annual budget process and is now focused on wrapping up the year.

## **COMMISSIONERS REPORTS**

Commissioner Orange stated he attended the following events and provided a brief summary:

- Met with CEO Marler
- Met with community members and Longshore members

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Interstate Bridge Replacement Program Meetings
- Pacific Northwest Waterways Association
  - Monthly Meeting
  - Post-election analysis recap webinar
- Regional Transportation Council Meeting
- Met with CEO Marler

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- ZoomInfo Building Tour
- Labor Roundtable

## **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting will be held on Tuesday, December 10, 2024, at 9:30 a.m. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

## **WORKSHOP**

No workshop was held during this meeting.

## **SIGN DOCUMENTS**

The Board signed documents at 9:46 a.m.

**ADMINISTRATIVE UPDATE / WORK SESSION**


No administrative work session was held during this meeting.

**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, November 26, 2024, regular meeting was adjourned at 9:51 a.m. by Commissioner LaBrant.

Betsy Rogers, Executive Assistant,  
November 26, 2024, Regular Port of  
Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS

  
Eric LaBrant, President

  
Jack Burkman, Vice President

  
Don Orange, Secretary