

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, December 10, 2024**

**CALL TO ORDER**

Commission President LaBrant called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 9:30 a.m., Tuesday, December 10, 2024, at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner LaBrant welcomed everyone to the commission meeting. He announced no executive session was held and that the meeting is being recorded. He stated this meeting is a hybrid meeting so that along with everyone present in the meeting, anyone who wants to make virtual oral comment can use Zoom. He then invited guests to participate in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Special Meeting/Executive Session, November 25, 2024**

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the November 25, 2024, special meeting/executive session.

**Regular Meeting of November 26, 2024**

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the minutes of the November 26, 2024, regular meeting.

**OPEN FORUM**

Commissioner LaBrant asked if anyone had signed up to speak during open forum. CEO Marler stated no one signed up in advance to provide virtual oral comments and confirmed that there was no one present who signed up to provide comment.

**State Legislative Update**

Ryan Hart, Chief External Affairs Officer introduced Amber Carter who provided an update on the state's election results, session dynamics, administration transition and

reorganization, 2025 POV draft legislative priorities, and a preview of what is anticipated during this year's legislative session. She answered questions from the Board.

## **ACTION ITEMS**

### **E-1 Approve Resolution 7-2024: Sell and Convey Port Property**

Scott Goodrich, Chief Financial Officer, presented the action item and discussed it with the Commission.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve and adopt the attached Resolution 7-2024 authorizing the CEO to sell and convey port district property as adjusted annually per RCW 53.08.090.

### **E-2 Approve 2025 Chief Executive Officer Compensation**

Jonathan Eder, Chief Administrative Officer, presented the action item and discussed it with the Commission.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners establishes the 2025 salary compensation for the CEO as \$285,099.60, and establishes a monthly automobile allowance of \$500 per month.

### **E-3 Approve Public Works Contract for Bid 24-54: EV Chargers**

Mark Newell, Project Delivery Manager, presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners authorize the CEO to execute a public works contract with Sarkinen Plumbing, the lowest responsive and responsible bidder for Bid 24-54 EV Chargers in the amount of \$417,587.80 plus applicable WA State Sales Tax.

### **E-4 Approve Resolution Supporting Replacement of the Interstate 5 Bridge over the Columbia River**

Mike Bomar, Chief Economic Strategy Officer, presented the action item and discussed it with the Commission. He answered questions from the Board.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve and sign the three-ports joint resolution supporting replacement of the Interstate 5 bridge over the Columbia River.

## **UNFINISHED BUSINESS**

### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and are available on the port's website. No questions were asked by the Board.

No additional unfinished business was considered.

## **NEW BUSINESS**

CEO Marler stated the second commission meeting for December was scheduled for December 24, 2024. However, she noted there was no business need for the meeting and proposed the meeting be cancelled unless there were any concerns. After discussion, it was decided that the commission meeting on December 24, 2024, would be cancelled.

## **ACCOUNTS PAYABLE**

Scott Goodrich, Chief Financial Officer presented the action item as contained in the Commission's packet and discussed the recommendation with the Commission.

On motion by Commissioner Orange, seconded by Commissioner Burkman and carried unanimously that the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of November 2024 Vouchers 121442-121767 in the amount of \$13,661,783.97 including Electronic Payments generated between 11/01/2024-11/29/2024 in the amount of \$9,446,065.82 and November 2024 Payroll Direct Deposits 450001-450137 and 470001-470138 in the amount of \$777,911.12.

## **CEO REPORT**

### **Project Updates**

Mark Newell, Project Delivery Manager provided an update on port projects including:

- Terminal 1 Dock Bulkhead Wall Project
- Terminal 3 Drainage Upgrades
- Building 3209 Office Demo and Warehouse Improvements

### **CEO Report**

Julianna Marler, CEO stated there was a variety of activities she has attended with the commissioners including the Legislative Outlook breakfast and 3-Ports Meeting.

## **COMMISSIONERS REPORTS**

Commissioner Orange stated he attended the following events and provided a brief summary:

- 3-Ports Meeting
- Legislative Outlook Breakfast

Commissioner Burkman stated he attended the following events and provided a brief summary:

- Regional Transportation Council Meeting
- 3-Ports Meeting

Commissioner LaBrant stated he attended the following events and provided a brief summary:

- Tenant Holiday Event
- Columbia Business Trades Holiday lunch
- CREDC Board of Directors Meeting
- Legislative Outlook Breakfast

## **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated this meeting is the last commission meeting of the year as the next commission meeting on Tuesday, December 24, 2024, has been cancelled. She also highlighted several other upcoming community events.

In addition, she reminded everyone of the ways they can communicate with the Commission. She stated there is a great deal of information available on the port's website and encouraged everyone to check it out.

## **WORKSHOP**

No workshop was held during this meeting.

## **SIGN DOCUMENTS**

The Board signed documents at 10:30 a.m.

## **ADMINISTRATIVE UPDATE / WORK SESSION**

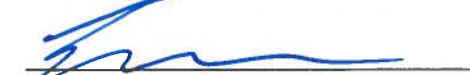
No administrative work session was held during this meeting.

**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, December 10, 2024, regular meeting was adjourned at 10:42 a.m. by Commissioner LaBrant.


Betsy Rogers, Executive Assistant,  
December 10, 2024, Regular Port of  
Vancouver USA Board of  
Commission Meeting

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



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Eric LaBrant, President



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Jack Burkman, Vice President



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Don Orange, Secretary