

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, November 10, 2020**

**CALL TO ORDER**

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, November 10, 2020, via teleconference number 1 (253) 215-8782, conference code: 962 3264 4005 and Passcode number: 933415 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line.

**OPENING REMARKS**

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Chris Jackson	Port Facilities and Fleet Manager
Dawn Egbert	Port Procurement Services Manager
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jim Hagar	Port Economic Development Project Manager
Jonathan Eder	Port Director of Human Resources
Julie Rawls	Port Community Relations Manager
Kathy Holtby	Port Real Estate Manager
Katie Odem	Port Marketing Communications Manager
Ken Mishler	Port Terminal Manager
Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate

Mark Newell	Port Project Delivery Manager
Mary Mattix	Port Environmental Program Manager
Mike Bomar	Port Director Economic Development
Mike Schiller	Port Director of Business Development
Mindy Pennington	Port Accounts Payable Specialist
Nam Nguyen	Port Applications Analyst
Rachelle Askman	Port Communications Coordinator
Richard Troudt	Port Security Manager
Rick Cline	Port Contracts Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Sheila Deng	Port Senior Accountant
Therese Lang	Port Director of Communications
Wayne Harner	Port Rail Manager
Cathryn Chudy	Community Member
Don Steinke	Community Member
Alona Steinke	Community Member
Hod Wells	PBS Engineering and Environmental
Amber Carter	Amber Carter Government Relations LLC
Marjorie Millner	Community Member
Moira Green	Community Member
Janet Higbee-Robinson	Community Member
Carolyn Lake	Community Member
Desi Wright	Community Member
Jean Avery	Community Member

**APPROVAL OF MINUTES**

**Regular Meeting of October 27, 2020**

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the minutes of the October 27, 2020 regular meeting.

**OPEN FORUM**

CEO Marler shared that the agenda invited public comment on all matters on the agenda and nine community members responded and requested to provide comment. She called on each community member based on the order in which the port received their request.

**Cathryn Chudy**

Ms. Chudy stated her appreciation for having the ability to review the full draft legislative agenda. She asked for a better understanding on how the list is compiled and shared her thoughts on the agenda.

Don Steinke

Mr. Steinke shared his thoughts on a number of environmentally sustainable issues. He also shared his thoughts on the port's legislative agenda.

Alona Steinke

Ms. Steinke stated she was pleased to see the legislative priorities of the port. She shared her thoughts regarding the Lower Snake River dams and impacts to the salmon and orcas.

Shawn Herring

CEO Marler invited Shawn Herring to speak, but no response from Mr. Herring was received.

Marjorie Millner

Ms. Millner shared her thoughts on electrical power and the Columbia and Lower Snake Rivers. She also expressed her concerns regarding the orcas and the dams.

Maira Green

Ms. Green shared her thoughts on the dams at the Columbia and Lower Snake River and expressed her concerns regarding orcas.

Rheama Koonce

Ms. Koonce was invited by CEO Marler to provide comments and no response from Ms. Koonce was received. CEO Marler stated Ms. Koonce emailed her comments to the port so she may not be on the line to read her comments into the record. Her written comments will become part of the official record.

Janet Higbee-Robinson

Ms. Higbee-Robinson, a member of Snake River Savers, shared her concerns about the dams and the need to remove them for the benefit of salmon and orcas.

Bob Rees

CEO Marler invited Mr. Rees to speak, but no response from Mr. Rees was received.

**ACTION ITEMS**

**E-1 Approve 2021 Preliminary Budget**

Director of Finance and Administration Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. He answered the Commission's questions.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the 2021 Preliminary Budget.

**E-2 Approve Third Amendment and Termination Agreement Between the Port of Vancouver and Great Western Malting Company d/b/a Brewcraft USA**

Director of Business Development Mike Schiller presented the action item as contained in the Commission's packet and discussed the recommendation with the Board.

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the Third Amendment and Termination Agreement Between the Port of Vancouver and Great Western Malting Company d/b/a Brewcraft USA.

**E-3 Approve a Lease Agreement between the Port of Vancouver and Printforia Inc.**

Director of Business Development Mike Schiller presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. He answered the Commission's questions.

On motion by Commissioner LaBrant, seconded by Commissioner Orange and carried unanimously, the Board of Commissioners approve the Lease Agreement between the Port of Vancouver and Printforia Inc.

**UNFINISHED BUSINESS**

**Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and they are available on the port's website. No questions were asked by the Commission.

No additional unfinished business was considered.

**NEW BUSINESS**

None at this time.

**ACCOUNTS PAYABLE**

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. He answered the Commission's questions.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and

approves the payment of October 2020 Vouchers 102709 – 103131 in the amount of \$3,402,831.17 including Electronic Payments generated between 10/02/2020 – 11/01/2020 in the amount of \$919,444.06 and October 2020 Payroll Direct Deposits 410001 – 410127 and 430001 – 430126 in the amount of \$594,053.75.

## **CEO REPORT**

### **Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers**

CEO Marler shared with the commissioners that she has not taken any action provided her under Resolution 2-2020.

### **State Legislative Priorities**

Chief External Affairs Officer Ryan Hart introduced the port's 2021 legislative agenda and stated that the agenda is consistent with the priorities for 2020 with a few updates added. He introduced Amber Carter, the port's WA State lobbyist who will discuss the agenda in greater detail.

Ms. Carter thanked the Commission for the opportunity to provide an update on the port's legislative priorities. She discussed each priority and Mr. Hart answered questions by the Board. Based on comments by the Commission, the legislative priorities agenda was .

### **Project Updates**

Mark Newell, Project Delivery Manager provided an update on several port projects, including:

- Terminal 1 Structural Renovation
- AC Marriott (Not Port Contractor)
- BL2100 Roof Coating Sections A, B & C
- BL2725 Emergency Roof Repair
- Tank Painting
- 2020 Gutter Replacement Project
- Parcel 3 Berm
- Terminal 2 Paving

## **COMMISSIONERS REPORTS**

Commissioner Burkman stated his appreciation for the project updates and indicated there is a lot going on at the port that many people may not be aware of. He also stated he attended various events over the last two weeks, including the Municipal Research Services Center webinar on ways to engage the public, CREDC Fall Luncheon, a Keep Freight Moving Policy Panel webinar, and the Interstate Bridge Replacement Project Board Meeting.

Commissioner LaBrant stated he had the opportunity to have coffee with Mayor McEnerly-Ogle. He said she shared her appreciation for the port's partnership with working with the city on various issues, including the climate action plan.

Commissioner Orange stated he spoke with a board member at Port of Camas/Washougal and she indicated her appreciation for the partnership our respective ports have with one another, especially since they are a smaller port.

**WORKSHOP**

No workshop was held during this meeting.

CEO Marler reminded everyone of the ways they can communicate with the Commission.

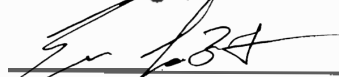
**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, November 10, 2020 regular meeting was adjourned at 10:00 a.m. by CEO Julianna Marler.

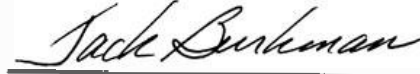
PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary

Michelle Allan, Executive Services  
Manager, November 10, 2020, Regular  
Port of Vancouver USA Board of  
Commission Meeting