

**PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, February 11, 2020**

**CALL TO ORDER**

Commission President Orange called a regular meeting of the Port of Vancouver Board of Commissioners to order and open to the public at 8:30 a.m., Tuesday, February 11, 2020 at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

**OPENING REMARKS**

Commissioner Orange welcomed everyone, announced no executive session was held and invited guests to participate in the Pledge of Allegiance.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Rachelle Askman	Port Communications Coordinator
Tiffany Truckey	Port Administrative Assistant
Julie Rawls	Port Community Relations Manager
Rick Cline	Port Contract Manager
Mike Schiller	Port Director of Business Development
Mark Newell	Port Project Delivery Manager
Don Steinke	Community Member
Ron Morrison	TRPP
Jared Smith	ILWU Local 4
Robert Schaefer	High Tech Council
Tim Emineth	Community Member
Heidi Cody	Community Member
Lee L. Jensen	Community Member
J. Marc Johnson	Community Member
Stephanie McClintock	UGC
Page Phillips Strickler	Strategies 360

## **APPROVAL OF MINUTES**

### **Regular Meeting of January 14, 2020**

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Board of Commissioners approve the minutes of the January 14, 2020 regular meeting.

## **OPENING REMARKS**

Commissioner Orange reminded everyone about the recent changes to the board meetings. CEO Marler encouraged the community to review the materials online the week before the meeting to ask questions during the Open Forum.

## **OPEN FORUM**

Commissioner Orange invited comments from the audience.

### **Don Steinke, Community Member**

Mr. Steinke discussed low carbon fuel standard and a recent meeting he attended at the request of Governor Inslee.

### **Ron Morrison, TRPP**

Mr. Morrison indicated he supports the meeting time change from 8:30 a.m. to 9:30 a.m. He also shared his thoughts regarding comments following agenda items.

### **Jared Smith, ILWU Local 4**

Mr. Smith stated he supports keeping the commission meeting start time at 8:30 a.m. and will be here either way. He also shared his thoughts regarding comments following agenda items.

### **Heidi Cody, Community Member**

Ms. Cody indicated she supports the Port of Vancouver to get to net zero of emissions by 2050.

### **Tim Emineth, Community Member**

Mr. Emineth stated he supports the port on its efforts to reduce emissions based on impacts to salmon.

No further public comments were received.

## **ACTION ITEMS**

### **E-1 Approve Resolution 1-2020: Establishing Time and Place for Regular Meetings of the Port Commission**

CEO Julianna Marler presented the action item and explained the reasons why this matter is before the board today.

Commissioner Burkman indicated he supports the change and thinks it will alleviate some of the transportation challenges that community members have to attend the meetings.

Commissioner LaBrant stated keeping the meeting time at 8:30 a.m. allows everyone to get back to their regular jobs all that much earlier.

Commissioner Orange indicated he heard both sides but leans toward keeping the meeting start time at 8:30 a.m.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant, the motion failed 2-1 (Commissioner Burkman voted aye) that the Board of Commissioners approve and adopt Resolution 1-2020: rescinding Resolution 7-2018 authorizing time and place for regular meetings of the port commission.

### **E-2 Approve Contracts with Geotechnical Resources Inc. (GRI) and GeoDesign Inc. for On-Call Geotechnical Services**

Project Delivery Manager Mark Newell presented the action item, discussed the resolution and answered questions by the board.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman, and carried unanimously, the Board of Commissioners authorize the CEO to execute contracts with Geotechnical Resources Inc., in the amount of \$500,000 and GeoDesign Inc., in the amount of \$300,000, including applicable Washington State Sales Tax, for On-Call Geotechnical Engineering Services.

### **E-3 Approve Contract with Amber Carter for State Lobbying Services**

Chief External Affairs Officer Ryan Hart presented the action item and discussed the recommendation with the commission.

Commissioner Orange acknowledged former Speaker of the House Bob Schaefer who was in the audience.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman, and carried unanimously, the Board of Commissioners authorize the CEO to execute a Contract for State Government Relations Services with Amber Carter Government Relations, LLC for a

not to exceed amount of \$51,000 per year, with subsequent years of service contingent upon annual budget approval.

## **UNFINISHED BUSINESS**

### **Port Contracts Logs**

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are available on the port's website.

No additional unfinished business was considered.

## **NEW BUSINESS**

Commissioner Orange indicated Don Steinke had asked the board to take a position on a bill. He stated he will meet with Mr. Steinke to gain a better understanding on how people can get involved on a personal level.

No additional new business was considered at this time.

## **ACCOUNTS PAYABLE**

Director of Finance & Accounting Scott Goodrich presented the staff report as contained in the agenda packet and discussed the recommendation with the commission. He answered questions from the board.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of January 2020 Vouchers 099261 – 099693 in the amount of \$5,326,144.49 including Electronic Payments generated between 01/02/2020 – 02/02/2020 in the amount of \$1,363,338.92 and January Payroll Checks 51225792 and 51237102 and Payroll Direct Deposits 20001 - 20127 and 40001 - 40128 in the amount of \$586,721.86.

## **CEO REPORT**

### **Project Updates**

Project Delivery Manager Mark Newell provided an update on the following projects:

- Terminal 1 Ground Improvements
- Building 3201 Space H Tenant Improvements
- Shingle/TPO Roofing & Gutter Project
- Archeological Report on Terminal 1 & 4
  - Girdled Stone Fishing Net Weight (Terminal 4)
  - 1920's Barrel (Terminal 1)
  - Porcelain Teacup Sherd (Terminal 1)

- o Early 20<sup>th</sup> Century Tricycle (Terminal 1)

## **COMMISSIONER REPORTS**

Commissioner Burkman reported attending the following:

- Met with CEO Marler and other staff – onboarding process
- Met with Port of Camas/Washougal Commissioner
- Economic Forecast Breakfast
- Martin Luther King Breakfast
- Labor Roundtable
- Clark County Open House on Vancouver Lake
- CREDC
- Southwest Washington Contractors Association Summit

Commissioner LaBrant reported attending the following:

- Martin Luther King Breakfast
- Tour with ILWU Local 4 leaders
- Met with City of Vancouver Councilmember Stober
- WPPA Port Legislative Day
- CREDC
- Labor Roundtable

Commissioner Orange reported attending the following:

- Martin Luther King Breakfast
- WPPA Port Legislative Day
- Met with port staff

Commissioner Burkman indicated he would like to be the commission lead on transportation issues and attend all transportation related meetings. He stated he could bring forward any policies on behalf of the board. Both Commissioners LaBrant and Orange stated their support.

## **UPCOMING EVENTS**

A list of upcoming events was displayed on the screen for viewers to see staff activities and community meetings. CEO Marler stated the next commission meeting will be held on Tuesday, February 25, 2020 at 8:30 a.m. She also highlighted a number of other activities, including port tours.

**RECESS**

The regular meeting was recessed from 9:41 a.m. until 9:53 a.m. to prepare for the workshop.

**WORKSHOP**

**Federal Legislative Priorities**

Commissioner Orange reopened the meeting at 9:53 a.m. in a workshop on the port's federal legislative priorities.

Chief External Affairs Officer Ryan Hart provided the commission with the port's federal legislative priorities and reminded them that the list is on the website. He stated that the port waits until the first portion of each year to determine the priorities for the year. He indicated the port's priorities are consistent year over year. He also answered questions by the board.

**RECESS**

The regular meeting was recessed at 10:10 a.m. to sign documents.

**ADJOURNMENT**

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, February 11, 2020 regular meeting was adjourned at 10:12 a.m. by Commissioner Orange.

PORT OF VANCOUVER USA  
BOARD OF COMMISSIONERS



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary

Michelle Allan, Executive Services  
Manager, February 11, 2020, Regular  
Port of Vancouver USA Board of  
Commission Meeting