

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
SPECIAL MEETING
Thursday, December 19, 2019**

CALL TO ORDER

Commission Vice President Orange called a special meeting of the Port of Vancouver Board of Commissioners to order at 4:00 p.m., Thursday, December 19, 2019 at the Port of Vancouver USA Administrative Office, 3103 NW Lower River Road, Vancouver, Washington 98660.

OPENING REMARKS

Commissioner Orange welcomed everyone, announced no executive session was held and invited guests to participate in the Pledge of Allegiance.

Meeting attendees included:

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| Don Orange | Port Commission Vice President |
| Eric LaBrant | Port Commission Secretary |
| Julianna Marler | Port CEO |
| Michelle Allan | Port Executive Services Manager |
| Alicia Lowe | Port Legal Counsel |
| Elizabeth Gotelli | Port Chief Financial and Administrative Officer |
| Ryan Hart | Port Chief External Affairs Officer |
| Scott Goodrich | Port Director of Finance & Accounting |
| Savannah Mitcham | Port Administrative Assistant |
| Heather Stebbings | Port Director of Communications |
| Dawn Egbert | Port Contracts Manager |
| Mike Schiller | Port Director of Business Development |
| Jonathan Eder | Port Director of Human Resources |
| Mark Newell | Port Project Delivery Manager |
| Mike Bomar | Port Director of Economic Development |
| Tiffany Truckey | Port Administrative Assistant |
| Lori Kaylor | Port Administrative Sales Coordinator |
| Jim Hagar | Port Economic Development Manager |
| Jack Flug | Port Senior Financial Analyst |
| Rick Takach | T1 Hotel |

ACTION ITEMS

Approve First Amendment to the Payment Agreement Between the Port of Vancouver and T1 Hotel LLC

Director of Business Development Mike Schiller presented the action item and provided a summary of the reasons for the first amendment to the payment agreement with T1 Hotel LLC. He, along with Project Manager Mark Newell answered questions by the board.

Commissioner Orange invited comments from the audience.

No public comments were received.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried 2-0 (Commissioner Oliver was excused), the Board of Commissioners approves the First Amendment to the Payment Agreement Between the Port of Vancouver and T1 Hotel LLC.

Mr. Schiller welcomed Mr. Takach, CEO of Vesta Hospitality and owner of T1 Hotel.

Approve Second Amendment to the Lease Agreement Between the Port of Vancouver and T1 Hotel LLC

Director of Business Development Mike Schiller presented the action item and provided a brief summary and explained the purpose for the second amendment to the lease agreement with T1 Hotel LLC.

Commissioner Orange invited comments from the audience.

No public comments were received.

On motion by Commissioner LaBrant, seconded by Commissioner Orange, and carried 2-0 (Commissioner Oliver was excused), the Board of Commissioners approves the Second Amendment to the Lease Agreement Between the Port of Vancouver and T1 Hotel LLC.

Commissioner LaBrant reminded everyone about the port's Christmas Ships community event tonight at 6:00 p.m. He encouraged folks to attend.

RECESS

The special meeting was recessed at 4:18 p.m. to sign documents.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the December 19, 2019 special meeting was adjourned at 4:22 p.m. by Commissioner Orange.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Michelle Allan, Executive Services
Manager, December 19, 2019, Special
Port of Vancouver USA Board of
Commission Meeting

Jerry Oliver, President



Don Orange, Vice President



Eric LaBrant, Secretary