

**PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS
REGULAR MEETING
Tuesday, October 13, 2020**

CALL TO ORDER

CEO Julianna Marler called a regular meeting of the Port of Vancouver Board of Commissioners to order at 8:30 a.m., Tuesday, October 13, 2020, via teleconference number 1 (253) 215-8782, conference code: 972 5581 6168 and Passcode number 125401 and by videoconference via Zoom pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event.

CEO Marler confirmed that Commissioners Orange, LaBrant and Burkman were on the line. Commissioner LaBrant joined the call at 8:34 a.m.

OPENING REMARKS

CEO Marler welcomed and reminded everyone that all board members and the public are participating virtually pursuant to Washington State Governor's Proclamation 20-28 in response to the COVID-19 event and the port's Resolution 3-2020. She also stated that no executive session was held this morning and the meeting is being recorded.

Meeting attendees included:

Don Orange	Port Commission President
Eric LaBrant	Port Commission Vice President
Jack Burkman	Port Commission Secretary
Julianna Marler	Port CEO
Michelle Allan	Port Executive Services Manager
Alicia Lowe	Port Legal Counsel
Betsy Rogers	Port Administrative Supervisor
Tiffany Truckey	Port Administrative Assistant
Angela Blake	Port Facilities Program Coordinator
Casey O'Dell	Port Director of Facilities
Elizabeth Gotelli	Port Chief Financial and Administrative Officer
Jack Flug	Port Senior Financial Analyst
Jennifer Brower	Port Procurement & Grant Specialist
Jim Hagar	Port Economic Development Project Manager
Katie Odem	Port Marketing Communications Manager
Kent Cash	Port Chief Operations Officer
Lori Kaylor	Port Commercial Sales Associate
Mark Newell	Port Project Delivery Manager
Mason Kae	Port Records Officer
Matt Harding	Port Environmental Project Manager
Mike Schiller	Port Director of Business Development
Mindy Pennington	Port Accounts Payable Specialist

Nam Nguyen	Port Applications Analyst
Phala Le	Port Human Resources Specialist
Rachelle Askman	Port Communications Coordinator
Randy McCaleb	Port Contracts Manager
Richard Troudt	Port Security Manager
Rick Cline	Port Contracts Manager
Ryan Hart	Port Chief External Affairs Officer
Scott Goodrich	Port Director of Finance & Accounting
Scott Ouchi	Port Safety, Risk and Emergency Manager
Therese Lang	Port Director of Communications
Thomas Chidwick	Port General Office Assistant
Wayne Harner	Port Rail Manager

Additional members of the public participated in the virtual meeting, but were not identified by name.

APPROVAL OF MINUTES

Regular Meeting of September 22, 2020

On motion by Commissioner Burkman, seconded by Commissioner Orange and carried 2-0 (Commissioner LaBrant not virtually present), the Board of Commissioners approve the minutes of the September 22, 2020 regular meeting.

OPEN FORUM

CEO Marler shared with the Board that the agenda invited written public comments on all matters and one community member, Don Steinke, requested to provide comment.

She acknowledged Mr. Steinke and provided the opportunity for him to read his comments into the record. Mr. Steinke did not respond. She indicated if he is available later, she will invite him to share his comments.

ACTION ITEMS

E-1 Approve Public Works Contract for Bid 20-33: 2020 Maintenance Dredging Project

Mark Newell, Project Delivery Manager presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. He answered the Commission's questions.

On motion by Commissioner LaBrant, seconded by Commissioner Burkman and carried unanimously, the Board of Commissioners approve the Public Works Contract for Bid 20-33: 2020 Maintenance Dredging Project.

CEO Marler stated that Mr. Steinke's testimony was just emailed to the board and will become part of the official record. She invited Mr. Steinke to read his comments into the record and he did not respond.

UNFINISHED BUSINESS

Port Contracts Logs

The commissioners reviewed the port contracts logs. CEO Marler reminded everyone that the contracts logs are provided to the Commission on a monthly basis and they are available on the port's website. No questions were asked by the Commission.

No additional unfinished business was considered.

NEW BUSINESS

None at this time.

ACCOUNTS PAYABLE

Director of Finance & Accounting Scott Goodrich presented the action item as contained in the Commission's packet and discussed the recommendation with the Board. He answered the Commission's questions.

On motion by Commissioner Burkman, seconded by Commissioner LaBrant and carried unanimously, the Port of Vancouver USA Board of Commissioners, by motion, ratifies and approves the payment of September 2020 Vouchers 102235 – 102708 in the amount of \$3,391,917.34 including Electronic Payments generated between 09/01/2020 – 10/01/2020 in the amount of \$660,831.49 and September 2020 Payroll Direct Deposits 370001 – 370126 and 390001 – 390127 in the amount of \$583,594.69.

CEO REPORT

Action taken under Resolution 2-2020: Declaration of Local Emergency and Delegation of Authority of Emergency Powers

CEO Marler shared with the commissioners that she has not taken any action provided her under Resolution 2-2020.

COMMISSIONERS REPORTS

Commissioner Burkman stated he attended several forums and meetings, including the Pacific NW Waterways Association (PNWA) meeting regarding infrastructure needs on the Lower Columbia River, the virtual Greater Vancouver Chamber (GVCC) virtual Annual Dinner and Awards event, a Municipal Research Services Center (MRSC) webinar on inclusive public engagement strategies, the Washington Public Ports Association (WPPA) Fall Environmental Seminar, and the PNWA Annual Convention. He congratulated the External Affairs Department

for its latest video and encouraged everyone to share it on social media. He also thanked Director of Environmental Services Boyden for her leadership and involvement in the WPPA Fall Environmental Seminar.

Commissioner LaBrant stated he attended the GVCC virtual Annual Dinner and Awards event and he participated on the WPPA panel regarding carbon policies.

Commissioner Orange stated he attended several of the same meetings mentioned by the other two board members and encouraged everyone to vote.

WORKSHOP

No workshop was held during this meeting.

ADJOURNMENT

There being no further business to come before the Port of Vancouver USA Board of Commissioners, the Tuesday, October 13, 2020 regular meeting was adjourned at 8:58 a.m. by CEO Julianna Marler.

PORT OF VANCOUVER USA
BOARD OF COMMISSIONERS

Michelle Allan, Executive Services
Manager, October 13, 2020, Regular
Port of Vancouver USA Board of
Commission Meeting



Don Orange, President



Eric LaBrant, Vice President



Jack Burkman, Secretary